

# HAXBY AND WIGGINTON CEMETERY COMMITTEE

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19 April 2018

## To members of the committee

You are summoned to attend a meeting of the **Haxby and Wigginton Cemetery Committee** on **Tuesday 24<sup>th</sup> April 2018** at the Council Office, Memorial Hall, Haxby, at **19:30** for the purpose of transacting the following business.

Members of the public are welcome to attend and will be given the opportunity to speak regarding an item on the agenda before the meeting if they wish to do so.

**Members of the Cemetery Committee are requested to meet at 19.00 at the Moor Lane entrance to enable a topple test on the gravestones be carried out and to carry out a general inspection of the Cemetery.**

Jenny Bell Deputy Clerk to Haxby and Wigginton Cemetery Committee

## AGENDA

1. To accept apologies for absence.
2. To receive declarations of interest under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
3. To confirm and sign the minutes of the Haxby and Wigginton Cemetery Committee meeting held on 6<sup>th</sup> February 2018.
4. To receive an update on pest control and control of moles.
5. To receive a final update regarding the 6 headstones which were found to be wobbling following the topple test on 25<sup>th</sup> April 2017.
6. To receive a further update on action taken to remove trees and shrubs growing on graves, including the conifer growing on Plot 8 beside Grave No's : 24 and 25.
7. To discuss the general state of the cemetery following inspection.
  - a) To discuss the Topple Testing results.
  - b) To discuss graves which may require attention.
8. To receive an update on Administration costs to 31<sup>st</sup> March 2018.
9. To receive the Financial Statements to 28<sup>th</sup> February 2018 and 31<sup>st</sup> March 2018.
10. To receive Budget Figures to end of Financial Year to 31<sup>st</sup> March 2018.
11. To consider Budget for 2018-2019 Financial Year.
12. To discuss and accept the Annual Internal Auditor Report carried out on 4<sup>th</sup> April 2018.
13. To receive and sign the Annual Accounts to 31<sup>st</sup> March 2018.
14. To review the Haxby & Wigginton Cemetery Rules & Regulations dated 1<sup>st</sup> January 2015 and to also update paragraph 11 regarding the removal of trees, plants and shrubs planted on graves (See wording from Yorkshire Local Council's Association 3.9).
15. To update the list of Cemetery Assets to include 19 seats in the Cemetery.
16. To receive the list of Interments and Memorials since the last meeting.
17. To notify the Clerk of matters for inclusion on the agenda of the next Haxby and Wigginton Cemetery Committee meeting.
18. To discuss the date and time of the next meeting.