



HAXBY TOWN COUNCIL

Council Office, The Memorial Hall, The Village, Haxby, York, YO32 3HT.

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9 July 2018

To Members of the Council

You are hereby summoned to attend a meeting of Haxby Town Council Staffing Committee on Monday 16 July 2018 in the Council Office, Memorial Hall, Haxby, at **6.30pm**, for the purpose of transacting the following business.

Members of the public are welcome to attend and will be given the opportunity to speak regarding an item on the agenda before the meeting if they wish to do so.

Jenny Bell

Jenny Bell – Deputy Clerk to the Council

AGENDA

1. To elect a Chairman
2. To receive apologies for absence.
3. To confirm and sign the minutes of the Staffing Committee meeting held on 29 September 2016 as a true and accurate record.
4. To receive declarations of interest under the Council's Code of Conduct or Members Register of Disclosable Pecuniary Interests and grant any dispensations.
5. To discuss the current arrangements for the running of the office and the responsibilities of the staff and resolve any recommendations to the Council.
6. To discuss and resolve any issues connected with staff appraisal.
7. To advise the Clerk as to matters for inclusion on the next agenda.
8. To set the date of the next meeting.