

HAXBY UNITED CHARITIES

NOTICE is given that the next Meeting of Haxby United Charities will be held on Thursday **1 November 2018** in the Council Office, Memorial Hall, at **9.30 am**.

AGENDA

1. To accept apologies for absence.
2. To receive declarations of interest.
3. To confirm and sign the minutes of the meeting held on 22 June 2018 as a true and correct record.
4. To Debrief/Review of The Strawberry Tea held for beneficiaries on 7 August 2018.
5. To receive an update and discuss the arrangements for the Afternoon Tea for beneficiaries on 19 January 2019 and resolve to make any necessary arrangements
 - Venue
 - Christmas Cards and Invitations including date for replies
 - Letters To Churches
 - Helpers on the Day
 - Lifts
 - Host, Entertainment and Programme
 - Catering and Refreshments
 - Flowers for Tables
 - Finance including:
 - a. Financial Statement to November 2018
 - b. Withdrawal of funds for the Afternoon Tea
 - c. Discuss/Resolve to draw down the funds from Haxby Town Council for Christmas Cards
 - d. Request to Haxby Town Council for funding for Christmas cards and raffle prizes for Financial Year 2019/2020
 - Raffle Prizes
 - Matters for inclusion on next Agenda
 - Date of next meeting

Jenny Bell
Deputy Clerk to the Trustees
30.10.18

Tel: 750378