

HAXBY UNITED CHARITIES

NOTICE is given that the next Meeting of Haxby United Charities will be held on Monday **25 February 2019** in the Council Office, Memorial Hall, at **7.00 pm**.

AGENDA

1. To accept apologies for absence.
2. To receive declarations of interest.
3. To confirm and sign the minutes of the meeting held on 10 December 2018 as a true and correct record.
4. To present the accounts to the Trustees of Haxby United Charities for approval for the year ending 20 November 2018.
5. To Resolve to sign the accounts for the year 2017-2018 by the Chairman and the Responsible Finance Officer and approve the updating of the Charity Details online through the Annual Return Service.
6. To debrief/review of the Afternoon Tea held for beneficiaries on 19 January 2019.
 - Summary/Review
 - Numbers attending
 - Helpers on the Day
 - Lifts
 - Host, Entertainment and Programme
 - Catering and Refreshments
 - Finance
 - Raffle Prizes
 - Thank You Letters
 - Photographs
7. To discuss/resolve to hold a Strawberry Tea for beneficiaries in August 2019 and agree a date.
8. To discuss/resolve to hold an Afternoon Tea in January 2020 and agree a date.
9. Matters for inclusion on next Agenda
10. Date of next meeting

Jenny Bell
Deputy Clerk to the Trustees
21.2.19

Tel: 750378