

HAXBY AND WIGGINTON CEMETERY COMMITTEE

Council Office, The Memorial Hall, The Village, Haxby, York. YO32 3HT

Tel: 01904 750378

Email: office@haxbytowncouncil.gov.uk

23 April 2019

To members of the committee

You are summoned to attend a meeting of the **Haxby and Wigginton Cemetery Committee** on **Tuesday 30th April 2019** at the Council Office, Memorial Hall, Haxby, at **19:30** for the purpose of transacting the following business.

Members of the public are welcome to attend and will be given the opportunity to speak regarding an item on the agenda before the meeting if they wish to do so.

Members of the Cemetery Committee are requested to meet at 19.00 at the Moor Lane entrance to enable a topple test on the gravestones be carried out and to carry out a general inspection of the Cemetery.

Jenny Bell Deputy Clerk to Haxby and Wigginton Cemetery Committee

AGENDA

1. To accept apologies for absence.
2. To receive declarations of interest under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
3. To confirm and sign the minutes of the Haxby and Wigginton Cemetery Committee meeting held on 22nd January 2019.
4. To receive an update on pest control.
5. To receive an update on 3 memorials found to be loose and one placed on the ground at the topple test on 12 June 2018.
6. To receive an update regarding a new sign asking people to respect access to other people's graves following complaints from a member of the public.
7. To discuss/resolve a request from a non-resident to reserve a cremated remains space in the cemetery.
8. To discuss/resolve a request from two non-residents to reserve two graves as they have family members already buried in the cemetery.
9. To discuss the general state of the cemetery following inspection.
 - a) To discuss the Topple Testing results.
 - b) To discuss graves which may require attention.
10. To receive an update on Administration costs to 31st March 2019.
11. To receive the Financial Statements to 31st January 2019, 28th February 2019 and 31st March 2019.
12. To receive Budget Figures to end of Financial Year to 31st March 2019.
13. To consider Budget for 2019-2020 Financial Year.
14. To discuss and accept the Annual Internal Auditor Report carried out on 3rd April 2019.
15. To receive and sign the Annual Accounts to 31st March 2019.

16. To discuss reviewing the Haxby & Wigginton Cemetery Rules & Regulations dated 21st August 2018 to include information about the Garden of Remembrance and also the size restrictions for any placement of plaques in this area as recommended in the Internal Auditor's report.
17. To discuss cemetery land requirements, the Local Plan and its implications for development in Haxby and Wigginton.
18. To receive the list of Interments and Memorials since the last meeting.
19. To notify the Clerk of matters for inclusion on the agenda of the next Haxby and Wigginton Cemetery Committee meeting.
20. To discuss the date and time of the next meeting.