



# HAXBY TOWN COUNCIL

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11 June 2019

To members of the Council

You are hereby summoned to attend a meeting of Haxby Town Council on **Monday 17<sup>th</sup> June 2019** in the Council Office, Memorial Hall, Haxby, at **7.30pm**, for the purpose of transacting the following business.

Members of the public are welcome to attend and will be given the opportunity to speak regarding an item on the agenda before the meeting if they wish to do so.

*Mark Scott*

Clerk to the Council

## **AGENDA**

1. To note members absent and to approve any apologies offered.
2. To confirm and sign the minutes of the Full Council meeting held on 14 May 2019 as a true and accurate record.
3. To confirm and sign the minutes of the Extraordinary Full Council meeting held on 28 May 2019 as a true and accurate record.
4. To receive declarations of interest under the Council's Code of Conduct or Members Register of Disclosable Pecuniary Interests and grant any dispensations.
5. For Councillors to sign to receive a copy of Standing Orders.
6. To report any communications with YLCA to the Council.

## **Financial Matters**

7. To present the accounts to the Council for approval for year ending 31<sup>st</sup> March 2019
8. To resolve to sign the Annual Return for year 2018-2019 by the Chairman and RFO.
9. To receive the Cash Check Report for May 2019.
10. To receive the Financial Statement as at 31 May 2019.

## **Ongoing Business and Progress.**

11. To receive the Police Ward Report for May 2019 and to discuss.
12. To discuss the need to co-opt new Haxby Town Councillors and resolve to appoint any persons requesting to be co-opted on to Haxby Town Council.

13. To discuss the number of Councillors appointed to the following committees and to appoint new members in order to ensure that there are sufficient numbers for the committees to act effectively.
  - Finance Committee (3 persons required)
  - Staffing Committee (2 persons required)
14. To discuss and resolve appropriate action regarding the Freedom of Haxby and Community Awards event.
15. To discuss and resolve action in respect of the various Committee's Terms of Reference.
16. To receive an update concerning the review of Standing Orders.

#### **Discussion items for update and resolution.**

17. To ask for volunteers to help on the day of the Haxby Carnival 2019 - 6 July 2019.
18. To review the inventory of land and assets including buildings and office equipment.
19. To review arrangements for the insurance cover in respect of all insured risks.

#### **Proposals from Councillors and Members of the Public for discussion and resolution.**

20. To receive and resolve action if deemed necessary in respect of the following briefings received from YLCA.
  - The power to spend council funds.
  - Council scrutiny of HMRC; PAYE, NI payments and Real Time Information
  - Paying the data protection fee.
21. To make members aware of the York Flood Alleviation Scheme-June Newsletter and resolve any of actions which fall within this Council's remit.
22. To discuss an email received from a resident in respect of understanding and supporting homeless people, and resolve any action deemed necessary.

#### **Receipt of Minutes and other documents.**

23. To receive the latest White Rose Update from YLCA.
24. To receive the latest report from Citizens Advice York.
25. To receive the minutes of the Planning Committee meetings held on 15 May 2019 and 3 June 2019.
26. To receive the minutes of the Amenities Committee meeting held on 20 May 2019.

#### **Matters for Inclusion.**

27. To remind members that matters for inclusion on the agenda of the next Full Council meeting should be with the Clerk 7 days prior to the date of the meeting. (Standing Order 4.1)

#### **Date of Next Meeting**

28. To discuss the date of the Full Council meeting in July in light of staff absences and the carnival.

#### **The dates of the next meetings are:**

Amenities Committee – Monday 24 June 2019

Planning Committee – Monday 1 July 2019