

HAXBY UNITED CHARITIES

NOTICE is given that the next Meeting of Haxby United Charities will be held on **5 August 2019** in the Council Room, Memorial Hall, at **6.45pm**.

AGENDA

1. To elect a Chairman
2. To accept apologies for absence
3. To receive declarations of interest
4. To confirm and sign the minutes of the meeting held on 25 February 2019 as a true and correct record
5. To receive the Completed Annual Return
6. To look at the Deeds of Haxby United Charities to clarify the length of term held by a Trustee
7. To receive an update and discuss the arrangements for the Afternoon Tea for beneficiaries on 25 January 2020 and resolve to make any necessary arrangements
 - Venue
 - Christmas Cards and Invitations including date for replies
 - Letters To Churches
 - Helpers on the Day
 - Lifts
 - Host, Entertainment and Programme
 - Catering and Refreshments
 - Flowers for Tables
 - Raffle Prizes
 - Finance including:
 - a. Financial Statement
 - b. To receive feedback from Cllr Guilford regarding the possibility of applying for a City of York Ward Committee grant to help with costs for the Afternoon Tea
 - c. To consider/resolve to draw down the £100 funding awarded from Haxby Town Council for Christmas cards for the Financial Year 2020/2021
 - d. Withdrawal of funds for the Afternoon Tea
8. Matters for inclusion on next Agenda
9. Date of next meeting

Jenny Bell Tel: 750378
Deputy Clerk to the Trustees
30.7.19