



HAXBY TOWN COUNCIL

Council Office, The Memorial Hall, The Village, Haxby, York, YO32 3HT.

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3 September 2019

To members of the Council

You are hereby **summoned** to attend a meeting of Haxby Town Council on **Monday 9th September 2019** in the Council Office, Memorial Hall, Haxby, at **7.30pm**, for the purpose of transacting the following business.

Members of the public are welcome to attend and will be given the opportunity to speak regarding an item on the agenda before the meeting if they wish to do so.

Mark Scott

Clerk to the Council

AGENDA

1. To note members absent and to approve any allowable apologies offered.
2. To confirm and sign the minutes of the Full Council meeting held on 12 August 2019 as a true and accurate record.
3. To receive declarations of interest under the Council's Code of Conduct or Members Register of Disclosable Pecuniary Interests and grant any dispensations.
4. To report any communications with YLCA or with any regulatory bodies to the Council.

Financial Matters

5. To receive the Cash Check Report for August 2019.
6. To receive the Financial Statement as at 31 August 2019.

Ongoing Business and Progress.

7. To receive and discuss the Police Ward Report for August 2019 and a reply from the police following last month's meeting.
8. To discuss the need to co-opt new Haxby Town Councillors and resolve to appoint any persons requesting to be co-opted on to Haxby Town Council.
9. To discuss and approve Committee's "Terms of Reference".
 - Amenities Committee
 - Planning Committee
10. To receive an update following last month's discussion concerning York's Flood Alleviation Scheme.
11. To remind Councillors about YLCA's one day conference taking place on Friday 13 September 2019
12. To receive an update in respect of the initiative to understand and support homeless people.
13. To advise about York Hospital's Open day.

Discussion items for update and resolution.

14. To discuss and resolve action in respect of the new library, the scouts and new leases following an update on the present situation.

Proposals from Councillors and Members of the Public for discussion and resolution.

15. To discuss and resolve a proposal to reconstruct the Amenities Committee due to the complexity of responsibilities facing the current committee. This negatively impacts the ability to fulfil its terms of reference and leads to inappropriately long and contentious committee sessions which place a strain on both councillors and staff.

It is therefore proposed that under Section 4 d. xii – the council dissolves the Amenities Committee and divides its responsibilities between two new committees as follows;

- Recreational and Open Spaces Committee – a 5 member standing committee responsible for the management, maintenance and necessary updating or improvement of all recreational and open spaces - excluding the village green as set out in the proposed terms of reference.
- Community Assets Committee – a 5 member standing committee responsible for the management, maintenance and necessary updating or improvement of all physical assets of the village as set out in the proposed terms of reference.

It is proposed that these two committees will utilise the current Amenities Committee time slot on the 3rd Monday of the month – with the following provision to reduce staff workload;

- The Recreational and Open Spaces Committee shall meet from 7pm for 1 hour 15 minutes.
- The Community Assets Committee shall meet at 8:15pm for 1 hour 15 minutes.

16. To discuss and resolve which outside bodies Haxby Town Council should be represented on and who will represent it.

Receipt of Minutes and other documents.

17. To receive the latest White Rose Update from YLCA.
18. To receive the minutes of the Amenities Committee meetings held on 19 August 2019.
19. To receive the minutes of the Planning Committee meeting held on 2 September 2019.
20. To receive the minutes of the Staffing Committee meetings held on 3 September 2019.

Matters for Inclusion.

21. To remind members that matters for inclusion on the agenda of the next Full Council meeting should be with the Clerk 7 days prior to the date of the meeting. (Standing Order 4.1)

The dates of the next meetings are:

Amenities Committee – Monday 16 September 2019

Planning Committee – Monday 7 October 2019

Full Council – Monday 14 October 2019