

HAXBY AND WIGGINTON CEMETERY COMMITTEE

Council Office, The Memorial Hall, The Village, Haxby, York. YO32 3HT

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5 September 2019

To members of the committee

You are summoned to attend a meeting of the **Haxby and Wigginton Cemetery Committee** on **Tuesday 10th September 2019** at the Council Office, Memorial Hall, Haxby, at **19:30** for the purpose of transacting the following business.

Members of the public are welcome to attend and will be given the opportunity to speak regarding an item on the agenda before the meeting if they wish to do so.

Members of the Cemetery Committee are requested to meet at 19:00 at the Moor Lane entrance to enable a topple test on the gravestones to be carried out and to carry out a general inspection of the Cemetery.

Jenny Bell

Deputy Clerk to Haxby and Wigginton Cemetery Committee

AGENDA

1. To accept apologies for absence.
2. To receive declarations of interest under the council's code of conduct or members register of Disclosable Pecuniary Interests.
3. To confirm and sign the minutes of the Haxby and Wigginton Cemetery Committee meeting held on 23rd July 2019.
4. To receive an update on pest control.
5. To receive an update regarding a new sign asking people to respect access to other people's graves following complaints from a member of the public.
6. To receive an update on issues noted for action on the previous visit:
 - A number of "book style" headstones were in need of fixing due to the adhesive used to fix the book to the supports having failed.
 - Large plants were growing out of a number of graves and were in need of removing.
 - The large compost holders were in need of emptying.
 - A bench in the old part of the Cemetery was in need of repair or replacing.
 - Overhanging trees on the South & West sides of the Cemetery needed cutting back.
 - 2 trees were notice to be competing with each other in the new part of the Cemetery and consideration should be given to removing one of them.
 - The old hut was in need of a good clear-out as it was full items which were of no use. A working group is to be set up to clear the hut.
7. To discuss the general state of the cemetery following inspection and to resolve any actions deemed necessary.
 - a) To discuss the Topple Testing results.

- b) To discuss graves requiring attention.
- c) To discuss other issues observed.
- 8. To receive an update and resolve action in respect of trees and vegetation adjacent to 96 Oaken Grove.
- 9. To inspect and resolve action following a further complaint relating to the build-up of debris as you enter the old section of the cemetery from the car park.
- 10. To clarify the complaint received from a member of the public and resolve action in respect of the maintenance of overgrown vegetation around her son's memorial bench by Plot 24.
- 11. To receive an update on Administration costs to 31 August 2019.
- 12. To receive the Financial Statements to 31st July 2019, 31st August 2019.
- 13. To receive Budget to Actual Figures to 31st August 2019.
- 14. To receive an update and resolve action on the review of the Haxby & Wigginton Cemetery Rules & Regulations dated 21st August 2018 to include information about the Garden of Remembrance and also the size restrictions for any placement of plaques in this area as recommended in the Internal Auditor's report.
- 15. To receive the list of Interments and Memorials since the last meeting.
- 16. To notify the Clerk of matters for inclusion on the agenda of the next Haxby and Wigginton Cemetery Committee meeting.
- 17. To discuss the date and time of the next meeting.