

MINUTES of Haxby Town Council Carnival Committee Meeting held on Thursday 18 January 2018, in the Memorial Hall, Haxby, at 7.30 pm.

PRESENT Cllr M Preston (Chairman) Cllr M Crawford
Mr M Scott (Clerk) Mrs J Bell (Deputy Clerk)

APOLOGIES FOR ABSENCE

1. There were no apologies.

DECLARATION OF INTEREST

2. None

MINUTES

3. **RESOLVED that the minutes of the last meeting held on 2 November 2017 be signed as a true and accurate record.**

HAXBY CARNIVAL – 14 July 2018

4. Actions for Carnival 2018:-

Cllr M Preston

- To book the miniature steam railway.
- To contact the City of York Council regarding road closure signs and traffic cones.
- To put up the bunting on the hitching rails on the morning of the Carnival.

Cllr M Crawford

- To place an article in the Spring Town Crier regarding stalls.
- To place an article in the Town Crier asking members of the community to help on the day.

Clerk

- To inform the new owner of the Nursery in the Pavilion about the Carnival and offer a free stall.

Deputy Clerk

- To await a reply from the Co-operative Funeralcare regarding sponsorship.
- To await a reply from Virgin Media regarding sponsorship.
- To contact the Manager of The Parvin regarding sponsorship.
- To contact Kraken Design Agency to ask for a price for printing posters and flyers.

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- To await a reply from the Go-Karts.
- To await a reply from Dragonfly Crafts.
- To book the Haxby Sports Bar.
- To await confirmation of booking from JSS Audio.
- To contact YO1Radio regarding hosting the Carnival.
- To book a band for the stage.
- To arrange the road closure for the procession.
- To write to the scouts.
- To order balloons.
- To await a reply from Ralph Butterfield School regarding the Carnival Queen and two Attendants
- To purchase dresses for Carnival Queen and Two Attendants.
- To amend the programme of events.

Sponsorship – Piglets Adventure Farm confirmed they would be sponsoring the carnival by providing the tractor and trailer and also bringing the tables and chairs stored by them for the tea tent. It was agreed to ask Kraken Design Agency for a quotation for printing the posters and flyers they were designing for the Carnival. A letter had been sent to The Co-operative Funeralcare and Virgin Media asking for sponsorship.

Field – It was agreed that the layout used for the 2017 Carnival worked well and would be used again for the next Carnival. Confirmation had been received from the booking Clerk for The Memorial Hall for the use of the orange plastic chairs and from John Jeffery from Wigginton Recreation Hall for the use of the tables. Hooks removals confirmed the booking for transporting the tables and chairs to the field.

Entertainment/Attractions – Bookings were confirmed from the Climb Wall, Paul's Ices, York Birds of Prey, The Magic Hatter, The York Vintage Dance Group with Mick's Rhythm Exchange Band, the Joseph Rowntree Vaudeville Players, The Community Chorus and Generation Groove. The availability of Dragonfly Crafts was not yet known. The Guides confirmed they would run the tea tent again. An early draft of the programme was circulated at the meeting and required updating to include a slot for an additional band.

Manpower – The Clerk informed the committee that he was not available to help on the day. It was agreed to place an article in the Town Crier to ask members of the community to help on the day.

Arena/Stage – YO1 Radio's Chris Marsden asked if he and Dougie could host the event and the Committee agreed to this. The Magic Hatter confirmed that he would officially open the Carnival. Booking confirmation was awaited from JSS Audio.

Procession – The City of York Pipe Band confirmed the booking but had agreed to reduce this year's fee from £600 to £500. The Shepherd Group Brass Band had also been booked and would play at the rear of the procession. A new majorette group known as the Phoenix Fusion Majorettes had been booked. A request had been made to Ralph Butterfield School to ask for a Carnival Queen and two Attendants. Cllr M Preston agreed to put up the bunting on the hitching rails on the day. It was agreed that the colour of the balloons this year would be red, white and blue.

Stalls – A few bookings had been received. The Deputy Clerk agreed to contact Haxby Sports Bar to inform them that a donation of £100.00 would be required if they wished to have a beer tent/stand. A face painter had been contacted and confirmed she would have a stall.

Tombola – A letter of thanks had been received from Haxby Helpers and The Flying Ducks Youth Theatre for the donations made to them by the Committee.

Fair - The Fair confirmed the booking but would need to be reminded nearer the day that they were not be permitted to drive their vehicles over the newly renovated football pitches.

Finance / Budget -

FINANCIAL STATEMENT-CARNIVAL 2017 AS AT 18 JANUARY 2018

Details	Amount
<u>Receipts 3 November 2017 - 18 January 2018</u>	
	<u>0.00</u>
<u>Payments Made 3 November 2017 - 18 January 2018</u>	
Haxby Helpers - DonationTombola profit	200.00
Flying Ducks Youth Theatre - Donation Tombola	200.00
	<u>400.00</u>
Balance at Start of Year 1 April 2017	1005.97
Income 1 April 2017 - 3 May 2017	50.00
Income 4 May 2017 - 5 July 2017	786.61
Income 6 July 2017 - 2 November 2017	986.20

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Income 3 November - 18 January 2018	0.00
Haxby Town Council 2017 Allowance	2000.00
INCOME TOTAL	4828.78

Expenditure 1 April 2017 - 3 May 2017	53.76
Expenditure 4 May 2017 - 5 July 2017	2275.33
Expenditure 6 July 2017 - 2 November 2017	1408.43
Expenditure 3 Nov 2017 - 18 January 2018	400.00
EXPENDITURE TOTAL	4137.52

BALANCE TOTAL 691.26

Promised Income for Haxby Carnival
2018

Haxby Town Council 2018 Allowance	2000.00
Total	2000.00

Promised Payments for Haxby Carnival 2018

City of York Pipe Band	500.00
Shepherd Group Brass Band	250.00
Community Chorus+Generation Groove	200.00
Miniature Steam Railway	200.00
Radio	125.00
The Craft Stall	130.00
Competition Prizes	70.00
Phoenix Fusion Majorettes	100.00
Lord Mayors Own Scout Group	75.00
Vaudeville Players	250.00
The Magic Hatter	275.00
Carnival Dresses	160.00
Hooks Removals	90.00
JSS Audio	1075.00
St John's Ambulance	230.00
Balloons	60.00
York Bird of Prey Centre	185.00

Total Balance	Total	3975.00
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The financial statement as at 18 January 2018 was circulated at the meeting and approved. A resolution had been made by the Full Council on 13 November 2017 to transfer the sum of £2,000.00 to the carnival budget effective from April 2018.

RESOLVED to approve the following expenditure for the 2018 Carnival:

18 January 2018

Shepherd Group Brass Band	£250.00
Band	<u>£100.00</u>
	£350.00

General - Booking confirmation had been received from St John's Ambulance. The Strensall Carnival was taking place on 16 June 2018. The Committee were informed that the 2019 Copmanthorpe Carnival was likely to take place on Saturday 13th July 2019. The Committee felt that consideration should be given to the possibility of moving the 2019 Haxby Carnival from the same date to the 7th July 2019. It was agreed to discuss this further at another meeting.

DATE OF NEXT MEETING

5. The next meeting would be held on Thursday 1 March 2018 at 7.30pm in the Council Office.

There being no further business the meeting closed at 8.30 pm.

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Committee Meeting.)