

MINUTES of Haxby United Charities Meeting held on Thursday 1 November 2018, in the Memorial Hall, Haxby, at 9.30am.

PRESENT Cllr M Guilford(Chairman) Cllr D Rice
Cllr M Harrison
Mrs J Bell (Deputy Clerk)

APOLOGIES

1. Apologies were received from Cllr M Crawford and Cllr D Lee

DECLARATIONS OF INTEREST

2. None.

MINUTES

3. **RESOLVED that the Minutes of the meeting held on 22 June 2018 be signed as a true and accurate record.**

SUMMARY OF BENEFICIARIES STRAWBERRY TEA HELD 7 AUGUST 2018

4. The Chairman of Haxby United Charities reported that 200 Invitations were sent out. The Trustees of Haxby Memorial Hall had very kindly offered the hall free of charge. A total of 77 residents attended. 20 Lifts were provided by Haxby Helpers. The Strawberry Tea was arranged by Councillor Mary Crawford. The entertainment was provided by The York Vintage Dance Group and Mick from The Rhythm Exchange Band. Rev Kathryn Jackson hosted the event in the absence of Rev Ron Smith who was unfortunately not well enough to attend. 16 punnets of Strawberries were donated by Sainsbury's and Councillor Mary Crawford had baked the shortbread. Orange juice, water, pimms and lemonade plus tea and coffee were provided. Funds from Haxby United Charities were used. The cost of the afternoon tea was £266.76. There were 20 helpers on the day. A small number of raffle prizes had been provided by spending the £41.00 cash held from the remaining S137 funds received from Haxby Town Council for 2017/18 and this was approved. . The photographs were taken by Mark Scott. Letters of thanks had been sent to everyone involved with putting on such a successful event and several letters of thanks had been received from residents.

UPDATE ON PLANS FOR AFTERNOON TEA ON 19 JANUARY 2019

5. VENUE
The main room of the Memorial Hall had been booked for the day. The Trustees of the hall had very kindly agreed not to make a charge for the hire of the hall.

CHRISTMAS CARDS AND INVITATIONS

It was agreed that Haxby United Charities should provide the 200 Christmas cards for beneficiaries at a cost of £79.00. The design for the invitation was circulated and approved. The cards and invitations to be given to the Trustees by 1 December 2018 for delivering to the beneficiaries with an RSVP date of 19 December 2018.

RESOLVED not to ask Haxby Town Council at this present time to draw down the Section 137 donation of £120.00 for the financial year 2018/2019.

LETTERS TO CHURCHES

Invitations had been sent to Rev K Jackson, Rev R Dalglish, Rev K F Trehy and Rev K Jackson to attend. Replies had not yet been received from Rev R Dalglish and Rev K Trehy. Rev Ron Smith replied to say that he hoped he would be well enough to attend. Rev Jackson had replied informing the Trustees that she was unable to attend and asked for the date of the event to be changed. This request was discussed and the Trustees agreed that the date should remain the same. The Deputy Clerk was asked to contact the Haxby and Wigginton Methodist Church, St Margaret Clitheroe Church and St Mary's Church to ask for any additional recipients to be added to the list.

HELPERS ON THE DAY

The Chairman agreed to ask Councillors at the Full Council meeting on 10 December 2018 to help with setting up and serving the Afternoon Tea. The Deputy Clerk would also send out a request for helpers on the day.

LIFTS

Haxby Helpers confirmed that they would be providing the lifts.

HOST, ENTERTAINMENT AND PROGRAMME

Rev Ron Smith hoped he would be well enough to be the host. The Chairman agreed to ask Rev R Dalglish if he would say a few words at the event. The Yorkuleles would be providing the entertainment. The draft programme was circulated and approved.

CATERING

The Deputy Clerk would contact Cllr Crawford to make arrangements with the caterer and ask for a date when exact numbers were needed. Arrangements would also be needed to collect the food on the day.

Flowers For Tables

The Dutch Nurseries confirmed they would support the event by providing the flowers for the tables.

FINANCE**Financial Summary as at 4 October 2018**

	£
Brought forward from Bank Statement at 21 November 2017	877.20
ADD:	
Contribution towards holding a party on 27 January 2018 for Parishioners from The Trustees of the Hodgson Charities	200.00
Interest earned from investment	249.62
Interest on Bank Account	<u>0.00</u>
	£1,326.82
LESS:	
Payments made for holding a party for Parishioners on 27 January 2018	530.42
Payments made for holding a Strawberry Tea for Parishioners on 7 August 2018	266.76
	<u> </u>
Balance	<u>£529.64</u>

The financial statement was circulated at the meeting and approved. St Mary's Church had been contacted to ask if the Hodgson Charities would be making a donation towards costs for the January 2019 Afternoon Tea and a reply was awaited. It was agreed to discuss the withdrawal of funds for costs for the January 2019 Afternoon Tea at the next meeting.

RESOLVED to withdraw the sum of £79.00 from Haxby United Charities funds to purchase Christmas cards.

RAFFLE PRIZES

It was felt that the purchase of raffle prizes should be avoided if at all possible The Chairman agreed to ask Councillors at the Full Council meeting on 10 December 2018 for raffle prizes.

MATTERS FOR INCLUSION ON NEXT AGENDA

The following matter is to be included for discussion on the next agenda:

- Update on list of beneficiaries
- Update on catering including costs
- To provide a shopping list for food and refreshments
- Update from the Chairman regarding the hiring of glasses and the purchase of sparkling wine
- Update on donation from The Hodgson Charities
- Withdrawal of funds for the 2019 Afternoon Tea

DATE OF NEXT MEETING

The next meeting will be held at **9.00am** in the Haxby Town Council Office on **Monday 10 December 2018.**

There being no further business the meeting closed at 10.05 am.

.....
Chairman