

MINUTES of Haxby Town Council Carnival Committee Meeting held on Wednesday 12 June 2019, in the Memorial Hall, Haxby, at 7.30 pm.

PRESENT Cllr M Preston                      Cllr R Cousans  
Mrs J Bell (Deputy Clerk)

ALSO PRESENT: Two members of the public - Mrs Mary Crawford and Mrs Caroline Mulholland who were both interested in joining the Carnival Committee.

APPOINTMENT OF CHAIRMAN

1. **RESOLVED to appoint Cllr M Preston as Chairman for this meeting only.**

APPOINTMENT OF MEMBERS OF THE PUBLIC

2. **RESOLVED to appoint Mrs M Crawford and Mrs C Mulholland on to the Carnival Committee.**

APOLOGIES FOR ABSENCE

3. Apologies were received from Stephen O'Callaghan from Kraken Design Agency.

DECLARATION OF INTEREST

4. None.

MINUTES

5. **RESOLVED that the minutes of the last meeting held on 1 May 2019 be signed as a true and accurate record.**

HAXBY CARNIVAL – 6 JULY 2019

6. Actions for Carnival 2019:-

**Mrs M Crawford**

- To collect a family voucher for the tombola from Piglets Adventure Farm
- To collect a tombola prize including Thomas The Bakers.

**Mrs C Mulholland**

- To ask Tom Mulholland if he would be willing to take the photograph's on the day of the Carnival.
- To ask Andy Mulholland if he will put the bunting up along the village.

**Cllr M Preston**

- To ask at the June Full Council meeting for Helpers on the day.

**Cllr R Cousans**

- To await sponsorship from Sainsbury's

**Deputy Clerk**

- To chase up Community FM Ltd regarding application for the Temporary Road Closure
- To create a poster regarding the Sponsorship from Sainsburys
- To take the dresses to the Carnival Queen and her two Attendants
- To apply to the Co-op for a grant for the 2020 Carnival
- To write to York City Supporters Society Ltd to invite the winner of The Battle of The Band to perform at the 2020 Carnival.
- To write to the Flying Ducks Youth Theatre to perform at the 2020 Carnival
- To write to The Supreme Starlets Majorettes to perform at the 2020 Carnival
- To write to The Magic Voices Community Choir to perform at the 2020 Carnival.
- To send an article to The Press
- To invite the North Yorkshire Fire and Rescue to the Carnival
- To ask Helen Feetenby to place an article on the Haxby Moor Guiding Facebook.
- To finalise the Risk Assessment and Even Plan
- To advertise the carnival on the Minster FM What's On Page.
- To await a response from Wigginton Parish Council regarding the offer to purchase the tables.
- To seek permission from The Haxby and Wigginton Cemetery Committee to store the tables if the offer is accepted.
- To await a reply from Piglets Adventure Farm regarding the chairs.
- To await a reply from The Barbara Taylor School of Dancing.

**Sponsorship** – The Co-operative Food Store had made a donation of £250.00 towards the carnival. The Parvin Indian Restaurant had paid £165.50 for the dresses for the Carnival Queen and her two Attendants. Stephen O'callaghan had designed the posters, flyers and events programmes and The Handy Mag had printed them. The balloons had been received from Larch Music.

**Layout of Field** – An updated plan of the layout of the field was handed out at the meeting. The City of York Council agreed to provide 14 litter bins. A reply was awaited from Wigginton Parish Council regarding the offer to purchase the tables. The tables would be made available on the day and it

was likely that the offer would be accepted. The Guides would need to borrow plastic chairs for the tea tent.

**Entertainment/Attractions** – No reply had been received from The Crepe Company.

**Manpower** – Councillors would be asked again at the July Full Council meeting to help on the day. Councillor M Preston would not be available to help on the day.

**Arena/Stage** – The Phoenix Fusion Majorettes had pulled out of the Carnival which left a 15 minute performance slot to fill. The Barbara Taylor School of Dancing had been asked if they take over the performance slot. The Magic Hatter and The PRTY band had swapped performance slots and the new timings were on the printed events programme.

**Procession** – The City of York Council had not received any documentation from Community FM Ltd and therefore the temporary road closure had not yet been approved. Assuming approval is received The Mobile Library would be taking part in the procession. The Committee were shown the dresses for the Carnival Queen and the two Attendants and given to the girls. Photographic consent forms had been completed by their parents. The Phoenix Fusion Majorettes had pulled out of the Carnival as they did not have enough members. The balloons and letters would be delivered to the businesses and homes along the village.

**Stalls** – C & G Orchards of Husthwaite would be providing a cider stall. A few pitches for stall were still available.

**Tombola** – A few more letters had been sent to ask for prizes. A request had been sent to Councillors asking for prizes. Councillor M Harrison and his wife Lynne would be running the tombola stall again this year. The new tombola stall banner had been purchased and was shown to the Committee. The size chosen was 2ft x 6ft and the cost previously approved was £45.00.

## **FINANCIAL STATEMENT-CARNIVAL 2019 AS AT 12 JUNE 2019**

Details	Amount
<u>Receipts 2 May 2019 - 12 June 2019</u>	
Co-operative Food Store - Sponsorship	250.00
J Byworth - 1 x S Pitch (BACS)	10.00
Band of Rescuers - 1 x D Pitch	20.00
C Smith - 1 x S Pitch (BACS)	10.00

12 June 2019

D Moss - 1 x S Pitch	10.00
A Cockram W & H WI-1xS Pitch + 2 x Tables	20.00
The Parvin - Sponsorship Carnival Dresses	165.50
	<u>485.50</u>

Payments Made 2 May 2019 - 12 June 2019

	<u>0.00</u>
Balance at Start of Year 1 April 2019	641.25
Income 1 April 2019 - 1 May 2019	260.00
Income 2 May 2019 - 12 June 2019	485.50
Haxby Town Council 2019 Allowance	2000.00
Management of Road Closure	650.00
Purchase of 16 Tables	300.00
	<u>4336.75</u>
EXPENDITURE TOTAL	<u>0.00</u>
BALANCE TOTAL	4336.75

Promised Payments for Haxby Carnival 2019

Wigginton Parish Council - 16 Tables	300.00
Community TM Ltd	650.00
Tombola Prizes (if necessary)	100.00
City of York Pipe Band	500.00
Miniature Steam Railway	250.00
The Craft Stall - Coffee Cup Crafts	130.00
Litter Bins	25.00
Lord Mayors Own Scout Group	80.00
Vaudeville Players	200.00
The Magic Hatter	250.00
Carnival Dresses	165.50
Hooks Removals	80.00
JSS Audio	1175.00
Banner	45.00
York Bird of Prey Centre	185.00

PRTY Band		200.00
St John's Ambulance		<u>240.00</u>
Total Balance	Total	<u>4575.50</u>

The financial statement as at 12 June 2019 was circulated and received by Committee members at the meeting. The request made to Haxby Town Council by the Carnival Committee for extra funds to cover the cost of buying 16 tables from Wigginton Parish Council for £300 and £650 plus VAT to pay for the traffic management of the temporary road closure for the carnival procession had been granted at the Council meeting held on 28<sup>th</sup> May 2019. As the Phoenix Fusion Majorettes had pulled out of the Carnival it was:

**RESOLVED to remove the promised payment of £100.00 allocated to The Phoenix Fusion Majorettes. To approve the actual cost of £165.50 for the dresses for the Carnival Queen and her two Attendants.**

**General** - A photographer was required for the day. Articles about the Carnival had been included in the June and July editions of the Handy Mag, the Outlook and the first two pages of the Summer Town Crier. Information needed to be placed on the Minster FM What's On events page. The Risk Assessment and Events Plan were in the process of being updated.

#### DATE OF NEXT MEETING

- The next meeting would be held on Wednesday 26 June 2019 at 7.30 pm.

There being no further business the meeting closed at 8.50 pm.

.....  
Chairman

**(These Minutes are displayed 'unsigned' and are subject to correction at the next Committee Meeting.)**