

MINUTES of Haxby United Charities Meeting held on Monday 5 August 2019, in the Memorial Hall, Haxby, at 6.45pm.

PRESENT

Cllr M Guilford

Cllr M Harrison

Cllr D Rice

Mrs M Crawford

Mrs J Bell (Deputy Clerk)

Also Present : Bob Crome Hon Treasurer of St Mary's Church PCC.

ELECTION OF CHAIRMAN

1. **RESOLVED that Mrs M Crawford serve as Chairman of Haxby United Charities for one year.**

APOLOGIES

2. There were no apologies.

DECLARATIONS OF INTEREST

3. None.

MINUTES

4. **RESOLVED that the Minutes of the meeting held on 25 February 2019 be signed as a true and accurate record.**

ANNUAL RETURNS

5. The Annual Returns for 2017/2018 had been completed and submitted online to the Charity Commission. The annual figures were approved by the Trustees at the previous meeting.

LENGTH OF TERM HELD BY TRUSTEES

6. In accordance with the deeds for the Haxby United Charities, five persons shall be appointed by Haxby Town Council for a term of three years. The existing Trustees Cllr M Guilford, Cllr M Harrison, Cllr D Rice, Mrs M Crawford and Mr D Lee were appointed by the Council on 14th May 2018.

UPDATE ON PLANS TO HOLD AN AFTERNOON TEA FOR BENEFICIARIES ON 25 JANUARY 2020

- 7.

VENUE AND DATE

As agreed at the previous meeting the Afternoon Tea would be held on Saturday 25 January 2020 in the main room of The Memorial Hall between 1.30pm and 4.00pm. Confirmation had been received for the booking and the Trustees of the Memorial Hall had kindly agreed not to make a charge for the hire of the hall.

CHRISTMAS CARDS, INVITATIONS AND DATE FOR REPLIES

The cost of purchasing 200 Christmas Cards would be approximately £80.00. A draft copy of the invitation was shown to the Trustees with an RSVP date of 19 December 2019. This was approved.

LETTERS TO CHURCHES

Invitations to attend the event had been sent. Rev K Jackson, Rev Ron Smith would be attending. Replies had not yet been received from Rev R Dalglish and Rev K Trehy.

HELPERS ON THE DAY

Help was needed. Cllr M Guilford agreed to ask June Montgomery and Ruth Trousdale. Mrs M Crawford and the Deputy Clerk agreed to ask friends. Bob Crome agreed to ask members of St Mary's Church. An email would also be sent to Councillors and the City of York Ward Councillors.

LIFTS

Haxby Helpers had confirmed they would be happy to provide the lifts.

HOST, ENTERTAINMENT AND PROGRAMME

Rev Ron Smith had confirmed he would be delighted to be the host. The Deputy Clerk was asked to contact St Peter's School to ask if they would provide the entertainment but to limit the number of entertainers attending to a maximum of 12. The programme was not yet available.

CATERING

Diane Beal had been booked to provide bite sized food. Numbers for catering purposes would be known after the RSVP date.

FLOWERS FOR TABLES

The Dutch Nurseries confirmed they would support this event by providing the flowers for the table.

RAFFLE

Raffle prizes were needed. Bob Crome was asked if he would make a request to St Mary's Church.

FINANCE

The Financial Statement to 4 July 2019 was sent to the Trustees prior to the meeting. Total funds available from the Haxby United Charities Account was at present £299.60. It was thought that there would be enough funds available for the January Afternoon Tea as further interest was expected on the account and Bob Crome confirmed that the Hodgsons Charities would be making a contribution to help with costs. Cllr Guilford spoke about the possibility of applying for a City of York Ward Committee grant and the Chairman agreed to make further enquiries. Further sources for seeking financial help were discussed. The Chairman agreed to approach Aroma which was run by The Haxby and Wigginton Methodist Church and also The Outlook for a grant. It was agreed to wait until later on in the year before making a decision regarding whether or not to draw down the S137 funds available from Haxby Town Council for the cost of the Christmas cards. It was agreed to discuss the withdrawal of funds for the January 2020 Afternoon Tea later on in the year.

MATTERS FOR INCLUSION ON NEXT AGENDA

8. To receive updates on all matters discussed at the last meeting.

DATE OF NEXT MEETING

9. It was agreed to hold the next meeting on Monday 7th October 2019 at 6.45pm prior the Planning Committee meeting.

There being no further business the meeting closed at 7.15pm.

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Chairman