

MINUTES of Haxby Town Council Amenities Committee Meeting held on Monday 19 August 2019 in the Memorial Hall, Haxby at 7.30pm.

PRESENT Cllr T Richardson (Chairman) Cllr R Cousans
 Cllr M Guilford Cllr M Preston
 Cllr N Wyatt Cllr T Carmichael
 Mrs J Bell (Deputy Clerk)

Before the meeting started the Chairman welcomed Cllr T Carmichael as a new member of the Amenities Committee.

APOLOGIES

1. Apologies had previously been approved for Cllr S Newton and no other members were absent.

DECLARATIONS OF INTEREST

2. None

MINUTES

3. **RESOLVED that the minutes of the meeting held on 29 July 2019 be signed as a true and accurate record.**

AMENITIES FINANCES

4. A copy of the financial report to 31 July 2019 was distributed amongst members. This was approved.

FOOTBALL PITCHES

5. Cllr M Preston reported that the Ward Committee had agreed to award a grant of £250.00 which was 50% of the total cost. The work on the pitches was almost complete. The goals had been re-socketed and the new pitch had been marked and burnt in.

ALLOTMENT SUB-COMMITTEE

6. The Chairman arranged to meet Cllrs N Wyatt and Cllr R Cousans on Wednesday 21st August 2019 at 7.00pm at the allotment site to carry out the first inspection of the allotment site.

PICNIC TABLE FOR MANCROFT PLAY AREA

7. Cllr Guilford informed the Committee that the work to build the picnic table had been completed and it was now situated on Mancroft. He also reported that the Clerk had made arrangements for the table to be fixed to the ground. The next picnic table to be built by the 'Men's Shed' woodworking group was for the Ashwood Glade Open Space.

ETHEL WARD – VIDEO SURVEILLANCE / CAMERA EQUIPMENT

8. The Chairman showed members of the committee a website which had various pictures of video surveillance cameras and read out a general specification of the type of camera needed. The Deputy Clerk was asked to forward the link to the website to committee members for further consideration. The Chairman agreed to invite the company responsible for selling the equipment to attend the next meeting in order to offer advice and demonstrate a suitable camera.

NETBALL COURT POST STORAGE

9. There was no update so the item was carried forward.

WYRE POND

10. The Deputy Clerk reported that the willow trees had been lightly trimmed in order to clear the distance above the ground. There was no update on clearing the pond.

ETHEL WARD PAVILION

11. Cllr M Guilford reported that he and the Clerk had met a joiner to discuss improvements to the pavilion. One quotation had been received. The Committee agreed that two more quotations were required.

OLD DIKE LANDS

12. The Deputy Clerk reported that the "No ball games" signs for Old Dike Lands had been received and would be erected shortly.

DOG WASTE

13. There was no update on the cost of purchasing dog waste bag dispensers for Haxby. Two possible new sites for the City of York Ward Committee to place dog bins were discussed. The two most suitable areas for the bins were thought to be Swarthdale and Oaken Grove near to the North Lane

side of the open space which was maintained by the Haxby and Wigginton Youth and Community Association.

ETHEL WARD PAVILION STORAGE

14. Cllr Preston explained that there was no progress on new storage bins at the pavilion as he was still waiting to see dimensions and plans to build a storage cupboard within the referee's changing room. It was agreed that this matter should be passed to the Ethel Ward Playing Field sub-committee and brought back to the Amenities Committee once details had been finalised.

ETHEL WARD PLAYING FIELD TREES

15. The Deputy Clerk reported that a tree specialist had been contacted to ask for a meeting to find out what could be done to reduce the size of the trees surrounding Ethel Ward Playing Field. A date for the meeting was awaited.

HITCHING RAILS

16. There was no update so the item was carried forward.

TERMS OF REFERENCE

17. Following a request made by the Full Council the "Terms of Reference" for the Amenities Committee was discussed. The Chairman read out the current "Terms of Reference" and the following resolution was made:

RESOLVED to amend the current Standing Orders to include the following "Terms of Reference" for the Amenities Committee:

15.2.2 Amenities Committee: A standing committee responsible for the management, maintenance and necessary improvement of the open spaces, recreational facilities and physical assets under the control of Haxby Town Council, which meets on the third Monday of each month at 7.30pm.

- Open Spaces (including, Ethel Ward Playing Field, Mancroft Open Space, Ashwood Glade Open Space, Old Dike Lands Open Space and any facilities and play equipment thereon)
- The Village Green and Hitching Rail
- Allotments; Grass cutting; Tree management
- Bus shelters, seating, flower containers and planters which are either situated on or near to the highways and footpaths.
- Litter picking
- Public Notice Boards

- **Any other facility owned or managed by Haxby Town council whose primary use is deemed to be for the recreation or use of the residents of Haxby.**

15.2.2.1 The committee has powers of expenditure of £2500 per month however, in total, it must not exceed the annual spend allowance set down by the budget formally agreed by the Full Council.

15.2.2.2 Membership shall not be less than five.

15.2.2.3 The Amenities Committee has two advisory sub-committees including the Allotment sub-committee;

MATTERS FOR INCLUSION

18. Councillors were asked to submit any requests which they felt needed to be addressed by the Committee, in writing to the Clerk for inclusion on the next agenda, 7 days prior to the date of the next meeting.

DATE OF NEXT MEETING

19. The next meeting of the Amenities Committee is to take place on Monday 16 September 2019 at 7.30pm.

Meeting closed at 9.00pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)