MINUTES of the Haxby and Wigginton Cemetery Committee meeting held on Wednesday 11th March 2022 in The Council Offices, Memorial Hall, The Village Haxby, at 10am.

PRESENT: Cllr D. Rice Cllr R Denton

Cllr M Harrison Cllr J Gates
Cllr N Wyatt Cllr S Finch

P. O'Sullivan Administrative Officer

1. Approve reasons for absence

None

2. Disclosures of Interest

None

3. Minutes of the previous meeting

Resolved to approve the minutes of the Committee held on the 12th of January 2022.

4. Pest control update

No update was given.

5. Points from the recent cemetery inspection,

- **5.1** The soil heap needs to be moved. This is ongoing.
- **5.2** The steel front gate is required to be rubbed down and repainted. The HTC Admin Officer will obtain quotes.
- **5.3** The Chairman has spoken to Trevor Coates regarding the repair to the kissing gate at the front entrance to the cemetery. Repair work is ongoing.
- **5.4** The plaque from the condemned bench has been placed on the memorial gardens for safe keeping. The HTC Admin officer will check to see if the owners wish to replace the seat.
- **5.5** The contracted grass cutter has expressed concern regarding his ability to effectively cut around in the cremated remains plots in the cemetery due to the number of tributes / gifts left by visitors. The chairman has previously put-up signs stating that post the 1st of April 2022, these may be moved in order to complete the necessary grounds work. The chairman indicated he will require assistance from the committee on that day. The next of kin of two of the cremated remains in plot 19 will be contacted due to specific considerations around those interred, and the moving of their tributes around the memorial marker.
- **5.6** A sign placed reminding people not to litter is still in place and seems to have had the desired effect.

- **5.7** All the benches appear to have been cleaned since the last inspection.
- **5.8** Quotes need to be obtained to repair or replace the slats on the two commemorative benches is the cemetery. The HTC Admin Officer will obtain some quotes.
- **5.9** Three gravestones were found to be unsafe and there was concern they would come down. They are:
 - a. William Herbert Smith Plot 1 Grave 45
 - b. Trevor Arthur Richard Case Plot 9 Grave 4
 - c. William Kettlewell Plot 9 Grave 47

The HTC Admin Officer will make arrangements to have them reset and refitted.

- **5.10** A grave with the buried remains of David Atkins, Plot 20, Grave 43, was reported by the family to be "sunken". The grave digger will be requested to look at the grave and see if he can rectify this.
- **5.11** A sign has gone up in the Garden of Remembrance asking people to remove any netting from around anything planted by the 1st of April. Two plants still have netting around them.

6. Requests from residents and non-residents

- **6.1** Approval was given to Denis Davidson of Earswick to purchase a plot for CR or a full burial.
- **6.2** Approval was given to Mrs Smith to replace a bench that was previously removed due to rotten wood. The bench is to be made from of recycled plastic.
- **6.3** Approval was given to Mr D C Peaks to purchase a bench for placement around plot 32, near the grave of his late wife. The bench is to be made from reclaimed or recycled materials. The chairman offered to meet Mr Peaks at the cemetery to discuss placement.

7. Finance

7.1 The finances are currently unavailable as the accessing rights are being transferred to new staff.

8. Rules and regulations.

- **8.1** The rules and regulations do not state that the grave digger fees must be paid. This needs to be updated.
- **8.2** Section 22 of the rules and regulations requires updating adding that any new benches need to be made of recycled materials.

9. Interments and Memorials

- **9.1** A list of interments and memorials was received and noted.
- **9.2** The following graves have been reserved.

Plot 30	Grave 124
Plot 30	Grave 125
Plot 32	Grave 48
Plot 32	Grave 49
Plot 32	Grave 52

10. To notify the Clerk of any items for future agenda None.

11. Next meeting date

The next meeting of the committee will be Wednesday 4th May 2022 at 10am in the Haxby Town Council Office. The next cemetery inspection will be on Monday 2nd May 2022 at the Haxby and Wigginton Cemetery.

There being no further business the meeting closed at 10:33
Chairmai