

MINUTES of the Haxby and Wigginton Cemetery Committee

meeting held on Wednesday the 6th of July 2022 in the Council Offices, Memorial Hall,
The Village Haxby at 10am.

Present Cllr D Rice Cllr R Pearson
 Cllr M Harrison Cllr P Lakey
 Cllr N Wyatt Cllr J Gates
 Sashi Kala Admin Officer

1. Approve reasons for absence

None.

Cllr Glenn Wreglesworth is replacing Cllr Sandra Finch of Wigginton

2. Disclosures of Interest

None.

3. Minutes of the previous meeting

Resolved to approve the minutes of the Haxby and Wigginton Cemetery Committee meeting held on the 4th of May 2022.

4. Pest Control update

Two rabbits have been taken care of and The Bee Conservation Officer of York Council has asked that the tree and bees to be left alone and not disturbed.

5. Outstanding works and actions

- Paul Smiths quote to re-paint the steel gate has been approved and Office to get the job done as soon as weather permits and to have no more delays.
- It has been decided that the Kissing gate requires no further latches to be fitted.

6. Points raised from the recent cemetery inspection

1. To acquire quote to repaint and place kickplates for doors of the Old shed within the old part of the Cemetery from Paul Smith as he is already doing the Gate repainting work.
2. The overgrown hedge next to the gate needs to be trimmed off.
3. Grass Cutting in Cremated Remains section – Signs to remain in place advising plot holders to keep ornaments to a minimum.
4. To cut all overhanging branches over the pathways to a minimum of 6ft height.
5. To get all hedges around and also in front of new shed area to be cut /trimmed.
6. To clear all debris of fallen leaves and twigs from all pathways within the cemetery.
7. Shed Inspection- to get it cleaned out/ recycled as seems fit.
8. Not to use fencing of old graves as a precedent for future fences around graves – minute and approved.
9. The placement of two benches as requested has been approved.

10. The meadow area at the end of the plots is to be uncut for till the end of the season. Office to get the date of the last cut of the season and then to have decision about that area.
11. Maintenance of the Benches – Office to maintain a register of the donors so that contact can be made as needed.
12. A key for the Cemetery Map to be developed – Office

7. Requests from residents and non- residents

7.1 Permission was granted for the placement of the two benches as requested.

7.2 Permission was **REFUSED** – non-residents with no links to Haxby or Wigginton are NOT to be given permission to the use of the Haxby & Wigginton Cemetery – DR : proposer, MH: seconded & RP: opposed.

8. Finance

A financial report to be done for the quarter in time for the next meeting as bank statements are pending.

9. Epitaph – a software application for the management of Cemetery/ICCM linked.

The Clerk gave a report about the software and its usage – Committee resolved to **approve** the purchase of the software and needed hardware.

10. To receive a list of Interments and memorials since the last meeting.

Received and noted

11. To notify the Clerk of any item for future agendas.

None

12. Next meeting date

The next meeting of the committee will take place on **Wednesday the 7th of Septemeber at 10am** in the Haxby Town Council office.