

HAXBY TOWN COUNCIL

The Memorial Hall, The Village, Haxby YO32 3HT

Minutes of a meeting of Haxby Town Council held on Monday 8 July 2024 at 7.30pm in the Oaken Grove Youth and Community Centre, Haxby.

Present: Cllr. R. Pearson – Chairman
Cllr G. Cockburn – Vice-chairman
Cllr C. Cooper
Cllr I. Craven
Cllr T. Fisher
Cllr E. Pearson
Cllr T. Richardson
Cllr J. Secker
Cllr G. Stow

Also present: Alan Draper (town clerk)

Cllrs T. Richardson and G. Stow declared that they were audio recording the meeting.

49/2024 Apologies for absence

RESOLVED that apologies and the reason(s) for absence were received and accepted from:

- Cllr I. Cuthbertson
- Cllr C. Hogg
- Cllr A. Hollyer
- Cllr I. Thompson

50/2024 Chairman's welcome

The chairman welcomed everyone to the meeting. The chairman reminded all councillors that they have signed the code of conduct and that everyone should be courteous to each other. Furthermore, the chairman asked everyone present to clarify how their name is pronounced.

Cllr T. Richardson proposed that agenda item 23 – “Councillor’s conduct” – be brought forward but there was no seconder so the proposal fell.

51/2024 Declarations of interest

No declarations were made other than those already declared in members’ respective register of interests.

52/2024 Public question time and participation

Cllr J. Secker read out an email from a resident regarding recent anti-social behaviour in Haxby.

It was (informally) agreed that the matter of anti-social behaviour be (formally) discussed during agenda item 12 – “Police report”.

53/2024 Minutes – full council meeting

Cllr T. Richardson challenged the minutes.

RESOLVED that with the addition of the word “members”, to approve and accept the minutes of the full council meeting held on 10 June 2024.

Cllrs G. Cockburn and T. Richardson abstained.

54/2024 Minutes – committee meetings

RESOLVED to accept the minutes and confirm the recommendations within of the following committee meetings:

- Planning Committee - 3 June 2024
- Amenities Committee - 3 June 2024
- Events Committee - 19 June 2024
- Finance Committee - 19 June 2024
- Haxby and Wigginton Cemetery Committee – 24 June 2024

55/2024 Standing committees

RESOLVED that the respective, recommended terms of reference for the Events Committee and the Finance Committee be approved and adopted.

Cllr T. Richardson abstained.

56/2024 Financial regulations

RESOLVED that the recommended, amended financial regulations be approved and adopted.

Cllrs I. Craven and T. Richardson abstained.

57/2024 GDPR privacy notices

RESOLVED that the general privacy notice and the (internal) privacy notice be approved and adopted.

58/2024 Records management policy

RESOLVED that the records management policy be approved and adopted.

59/2024 Haxby and Wigginton Cemetery Committee – internal audit 2023-24

RESOLVED that the internal audit report for 2023-24 in respect of Haxby and Wigginton Cemetery Committee be received.

60/2024 Police report

RESOLVED that the local police, the police commissioner and Luke Charters MP be asked to attend a public meeting to outline plans to tackle the recent spate of anti-social behaviour and to allay residents' concerns.

61/2024 Citizens Advice

RESOLVED that the report from Citizens Advice for the Haxby and Wigginton service be received and accepted.

62/2024 D-Day commemoration

RESOLVED that the letter of thanks regarding the D-Day commemoration be received and accepted.

63/2024 Robert Abel Benevolent Fund

RESOLVED that further to minute no. 140/2023, the request to transfer the interest/funds of £133.36 from the Robert Abel Benevolent Fund to Haxby United Charities be approved.

64/2024 Play equipment – Ethel Ward playing field

RESOLVED to defer this item to await the outcome of the two grant applications.

Cllrs E. Pearson, R. Pearson, J. Secker and G. Stow voted against the resolution.

65/2024 Payments – July and August 2024

RESOLVED that:

- The payments for July 2024 be approved.
- The town clerk be authorised to make all necessary payments in August 2024 and to report to the council in September accordingly.

Cllrs I. Craven and T. Richardson abstained.

66/2024 Fireproof safe

RESOLVED to approve in principle the procurement of a fireproof safe jointly with Haxby and Wigginton Cemetery Committee, pending receipt of costings.

Cllrs I. Craven and T. Richardson abstained.

67/2024 Haxby and Wigginton Cemetery Committee - fees

RESOLVED to accept and approve the recommendation from Haxby and Wigginton Cemetery Committee to increase the interment fees charged to non-residents by 20%.

Cllrs I. Craven and T. Richardson voted against the resolution.

68/2024 Exclusion of public and press

RESOLVED that in view of the confidential nature of the business to be transacted it is in the public interest that the press and public be excluded and that they are instructed to withdraw.

COUNCIL IN PRIVATE SESSION

69/2024 Complaint

The town clerk and Cllr T. Richardson left the room for this item.

RESOLVED that:

- Having been considered, an agreed response be issued by the chairman on behalf of the council.
- A committee consisting of Cllrs C. Cooper, J. Secker and G. Stow be appointed with full delegated authority to further handle the complaint, if necessary.

70/2024 Legal proceedings

Cllr T. Richardson left the meeting at this juncture.

The town clerk provided an update on the legal proceedings and confirmed that the case against the council had been struck out by the court.

RESOLVED that:

- The town clerk's report be accepted and approved.
- The matter be deferred, pending the expiry of the appeal period.

71/2024 Councillor's conduct

RESOLVED to defer this item, pending receipt of advice from the monitoring officer at City of York Council.

72/2024 Date of next meeting

RESOLVED that the next meeting of full council will be held on Monday 9 September 2024 at 7.30pm.

The meeting closed at 9.40pm.

Signed **Date**

Chairman