

HAXBY TOWN COUNCIL

The Memorial Hall, The Village, Haxby YO32 3HT

Minutes of a meeting of the Finance Committee held on Wednesday 19 June 2024 at 7pm in the Council Office, Memorial Hall, Haxby.

Present: Cllr. I. Cuthbertson - Chairman
Cllr I. Thompson – Vice-chairman
Cllr R. Pearson
Cllr G. Stow

Also present: Alan Draper (town clerk).

F1/2024 Election of chairman

RESOLVED that Cllr R. Pearson be elected to chair this item.

RESOLVED that Cllr I. Cuthbertson be elected as chairman of the committee for the ensuing year.

F2/2024 Apologies for absence

RESOLVED that apologies and the reason for absence were received and accepted from Cllr C. Cooper.

F3/2024 Chairman's welcome

The chairman welcomed everyone to the meeting.

F4/2024 Declarations of interest

RESOLVED to note there were no declarations of interest under consideration on this agenda in accordance with the Local Government Act 2000 Part III and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

F5/2024 Election of vice-chairman

RESOLVED that Cllr I. Thompson be elected as vice-chairman of the committee for the ensuing year.

F6/2024 Committee membership

RESOLVED to reaffirm the members of the committee as follows:

- Cllr. C. Cooper
- Cllr I. Cuthbertson
- Cllr. R. Pearson
- Cllr G. Stow
- Cllr I. Thompson

F7/2024 Public question time and participation

No members of the public were present.

F8/2024 Minutes of the previous meeting

RESOLVED to accept and approve the minutes of the Finance Committee meeting held on 5 March 2024.

F9/2024 Terms of reference

RESOLVED that having been reviewed and amended, to recommend that the committee's terms of reference be accepted and approved by the council

F10/2024 Financial regulations

RESOLVED that having been reviewed and amended, to recommend that the financial regulations be accepted and approved by the council

F11/2024 Bank checks

The chairman and vice-chairman provided feedback on the bank checks conducted on 2 May 2024 and 13 June 2024 for the period 1 February 2024 to 30 April 2024 and that there were no issues to report. It was also confirmed that the salary, HMRC and pension details were checked.

RESOLVED to accept and approve the chairman's report on the bank checks.

F12/2024 Budget and balances update

The town clerk reported as follows:

Opening balances (1/4/24)			
Business Premium Account			52,743.59
Community Account			50,879.54
Tracker Account			40,891.25
Total			144,514.38
	<i>Net</i>	<i>VAT</i>	<i>Gross</i>
Receipts	80,602.10	0	80,602.10
Payments	25,404.61	1,913.96	27,318.57
Closing balances (30/4/24)			
Business Premium Account			52,743.59
Community Account			104,163.07
Tracker Account			40,891.25
Total			197,797.91

RESOLVED that the town clerk's report be received and approved.

F13/2024 Budget 2024-25 and 2025-26

RESOLVED that each of the council's standing committees be asked to confirm any budgetary requests for the current year and next year.

RESOLVED that further to the full council's resolution (minute no. 24/2024) and the Amenities Committee's resolution (minute no. A9c/2024), to recommend to the council that the quote for a disabled friendly / inclusive seesaw from Proludic be accepted and approved, with the caveat that there be no further expending of the council's reserves, save for emergencies.

F14/2024 Internal audit report 2023-24

RESOLVED that further to the full council's resolution (minute no. 43/2024) the following points be highlighted for the record:

- The council's risk assessment has now been conducted.
- The council has a fireproof container (mostly for cemetery records).
- The council has internal controls in place.
- The procedure for the public to inspect the council's accounts is clearly stated on the public notice.
- The council is a member of the Institute of Cemetery and Crematorium Management.

The meeting closed at 9.20pm.

Signed **Date**

Chairman