

HAXBY TOWN COUNCIL

The Memorial Hall, The Village, Haxby YO32 3HT

Minutes of a meeting of the Staffing Committee held on Monday 10 February 2025 at 5.30pm 2025 in the council office, Memorial Hall, ,Haxby.

Present: Cllr. R. Pearson – Chairman
Cllr. G. Cockburn
Cllr E. Pearson
Cllr G. Stow

Also present: Alan Draper (town clerk)

S14/2024 Apologies for absence

RESOLVED that apologies and the reason for absence were received and accepted from Cllr I. Thompson.

S15/2024 Chairman's welcome

The chairman welcomed everyone to the meeting.

S16/2024 Declarations of interest

RESOLVED to note there were no declarations of interest under consideration on this agenda in accordance with the Local Government Act 2000 Part III and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

S17/2024 Public question time and participation

No members of the public were present.

S18/2024 Minutes/notes of the previous meetings

RESOLVED to approve and accept the minutes of the Staffing Committee meeting held on 31 July 2024 and the notes of the inquorate meeting of 15 January 2025.

S19/2024 Exclusion of public and press

RESOLVED that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw, due to the nature of the business about to be transacted which is considered to be prejudicial to the public interest.

COMMITTEE IN PRIVATE SESSION

S20/2024 Staffing matters

a) Review of any impact of councillors' behaviour on members of staff

RESOLVED that the current procedures are sufficient.

b) Update on progress on new members of staff

The town clerk provided an update on the progress of the new members of staff.

RESOLVED that the town clerk's report be accepted and approved.

c) Other staffing matters

The town clerk confirmed that staff appraisals will take place in April.

RESOLVED that:

- The town clerk's report be accepted and approved.
- Cllr R. Pearson and either Cllr I. Thompson or Cllr G. Cockburn will conduct the town clerk's appraisal.

S21/2024 Date of next meeting

RESOLVED that the next meeting of the Staffing Committee will be held on Monday 9 June 2025 at 5pm.

Signed **Date**

Chairman