

HAXBY TOWN COUNCIL AND WIGGINTON PARISH COUNCIL

AGENDA HAXBY AND WIGGINTON CEMETERY COMMITTEE MEETING

17th March 2025

Dear Councillor,

You are hereby summoned to attend a meeting of the Haxby and Wigginton Cemetery Committee to be held on Monday 24 March 2025 at 7.15pm in the Oaken Grove Community Centre, Haxby.

Yours faithfully,

Jane Grant

Jane Grant
Cemetery Clerk
Haxby and Wigginton Cemetery Committee

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal committee meeting, though not, under current legislation, of the public participation session, as that is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

1. Apologies for absence

Members are asked to receive apologies for absence for this meeting and to approve the reason(s) for absence.

2. Chairman's welcome

The Chairman will welcome councillors and residents to the meeting.

3. Declarations of interest

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Local Government Act 2000 Part III and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

4. Public question time and participation

Members of the public are advised that they are welcome to ask questions about items on the agenda or matters about the cemetery itself. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of cemetery committee policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes

To approve the minutes of the Haxby and Wigginton Cemetery Committee meeting held on 20 January 2025.

6. Pest Control

The cemetery clerk to report accordingly.

7. Recent burials / interments

To receive an update on recent burials/interments.

8. Reservations

To consider the following:

- a) Pre-purchase of graves
- b) Request for burial space for a non-resident near to late mother
- c) Request for burial for a non-resident plus a 2nd grave reservation for spouse (P31)
- d) Request for 2 burial spaces for non-residents (P31)
- e) Plot 31 request for ornate memorial

9. Cemetery Grass Cutting Tenders

To consider the submitted tenders and confirm successful contractor

10. Financial matters

To consider the following:

- a) List of payments made by the cemetery clerk
- b) List of payments to authorise
- c) Grass Cutting Tenders

11. Internal Audit 2024-2025

To appoint the committee's internal auditor

12. Earmarked Reserves

To confirm earmarked reserves.

13. Memorial Permits

To consider requests to have memorial plaques in burial plots.

14. Bench requests

To consider the following:

- a) New bench request where existing bench situated

15. Tree inspection Report

The cemetery clerk to report accordingly.

16. ST9 Development Hearing

To prepare a statement on behalf of Haxby & Wigginton Joint Cemetery Committee

17. Sunken Graves

To review a number of sunken graves and authorise any necessary remedial work.

18. Compost Bins

To consider emptying compost bins and authorise any necessary work.

19. Main Gates

To consider a repair to the main gates at the Moor Lane entrance.

20. Next meeting

To confirm the date of the next committee meeting.