

MINUTES of the meeting of Haxby Town Council held on Monday 9 December 2019 in the Memorial Hall, Haxby, at 7.30 pm.

PRESENT

Cllr M Guilford (Chairman)	Cllr R Cousans
Cllr M Harrison	Cllr I Craven
Cllr T Richardson	Cllr N Wyatt
Cllr M Preston	Cllr D Rice
Cllr E Samuel	Mr M W Scott (Clerk & RFO)

APOLOGIES

1. Apologies had previously been approved for Cllr S Newton.

REASONS FOR ABSENCE

2. None.

MINUTES OF FULL COUNCIL MEETING HELD ON 11 NOVEMBER 2019

3. After a lengthy conversation Cllr Richardson made it clear that he wished to challenge the accuracy of the minutes of 11th November 2019 and eventually put forward a motion to do this. The motion was not seconded and thereby **FAILED**.

RESOLVED that the minutes of the meeting held on 11 November 2019 be confirmed as a true and accurate record and signed by the Chairman.

DECLARATIONS OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT.

4. None.

COMMUNICATIONS WITH YLCA AND REGULATORY BODIES

5. The Chairman explained that he had a meeting with YLCA on 22 November concerning ongoing issues within the Council. He stated that YLCA confirmed that action taken to date was, in their opinion, satisfactory. A lengthy and often heated exchange then took place which led to Cllr Preston putting forward a motion to move on to the next topic.

At this stage the Chairman warned Cllr Richardson, under Section 2 of Standing Orders, about his behaviour during the meeting.

Cllr Preston's motion was then seconded and it was **RESOLVED** to move on to the next item on the agenda.

WEBINAR TRAINING SESSION

6. The Chairman then gave details concerning the webinar training course he had recently taken part in with YLCA. The slides for the session had been distributed to councillors before the meeting. He explained that the session had helped to clarify the misleading information concerning apologies on agendas which had been received and discussed over recent months. The primary fact being that reasons for absence need to be approved by the Council and that reasons cannot be given verbally during the meeting.

CASH CHECK

7. Two Councillors had carried out a Cash Check on 6 December 2019 checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENT – NOVEMBER 2019

8.

Details		Amount
<u>Receipts to 30 November 2019</u>		
Rent		520.00
HMRC		2610.05
Donation towards flowers from a resident		10.00
Wayleave Payments		6.77
Barclays Loyal Reward		2.74
		3149.56
<u>Payments to 30 November 2019</u>		
Haxby Memorial Hall - Rent	DP	304.00
North Yorkshire Pension Fund	DP	1589.76
HMRC	DP	1012.15
Npower	DD	511.00
Salaries	DP	4268.80
Sleightholm Landscapes	DP	492.00
Barclays (Charges)	DP	13.70
Mary Crawford	DP	44.97
Talk Talk	DD	27.00
R Fitch	DP	60.00
Haxby United Charities	DP	100.00
Vitax	DP	459.47

	<u>8882.85</u>
Balance as at 31 October 2019	129917.36
Receipts	<u>3149.56</u>
	133067.40
Payments	8882.85
Balance carried forward	<u>124184.07</u>

RESOLVED that the financial statement as at 30 November 2019 which detailed payments totalling £8882.85 inclusive of VAT be approved.

2020-2021 BUDGET

9. Cllr Harrison explained that he and the Clerk had recently met in order to prepare the budget for 2020-2021. He explained his thoughts on the prepared budget. This was then discussed and it was agreed that it would be returned to the Council for further discussion and the Council's confirmation at the January meeting.

2020-2021 PRECEPT

10. The Clerk advised that so far no information had been received from City of York Council concerning the 2020-2021 Precept.

SECTION 137 GRANTS

11. The grant applications received to date had been sent to Councillors prior to the meeting for consideration. It was decided however to leave the discussion as to which grants to approve until the January meeting.

MANDATORY ITEMS

12. Cllr Guilford explained that Standing Orders require that a number of mandatory items need to be reviewed at this time of the year. The Clerk explained that the majority of the items were under control but that Financial Risk Management and the Publication Scheme were in need of review.

POLICE REPORT FOR THE MONTH OF NOVEMBER 2019

13. The police report for November 2019 had been circulated to councillors before the meeting. The Chairman expressed his concerns concerning the types of crime detailed within the report. Although not included in the report the councillors then discussed acts of vandalism that had recently taken place on the allotment site. Cllr Rice then explained that he and Cllr Cousins had recently met and spoke to the local PCSO at the allotment site in order to discuss the problems. The PCSO had indicated that due to the openness of the site there was little that could be done other than checks during normal patrols. The Chairman added that all the problems relating to crime within the village were down to a lack of police presence.

CO-OPTION OF NEW COUNCILLORS

14. The Chairman reminded Councillors of the need still to co-opt 3 new Councillors to Haxby Town Council.

WAR MEMORIAL

15. The Clerk read out a letter from a member of the public expressing delight at the Council's recent decision to grant permission for a new war memorial to be erected on the village green.

HABITUAL OR VEXATIOUS COMPLAINTS POLICY

16. No update.

RIVER FOSS DRAINAGE BOARD

17. The Chairman introduced the topic by explaining that the Clerk had been in communication with City of York Council and the Foss (2008) Drainage Board concerning the representation of Haxby Town Council on the Foss (2008) Drainage Board. Before the Clerk was able to read out the correspondence an unsavoury exchange took place between the Chairman and Cllr Richardson which resulted in the Chairman putting forward a motion to have Cllr Richardson excluded from the meeting under Section 2 of Standing Orders.
RESOLVED that Cllr Richardson be excluded from the meeting under Section 2 of Standing Orders.

Despite this resolution being passed, Cllr Richardson refused to leave the meeting and decided to telephone the police instead. The meeting then carried on to its conclusion with Cllr Richardson speaking to the police throughout.

The Clerk then read the correspondence he had had with City of York Council and the councillors then discussed it.

RESOLVED not to put forward a representative to City of York Council to represent Haxby Town Council on the Foss (2008) Drainage Board at this stage and to discuss the matter again next month.

PARKING IN FRONT OF SAINSBURY'S

18. The Clerk advised that he had been chasing up the contractor who had been asked to fill in the pot holes outside of Sainsbury's and who had failed to do the work to anything like a satisfactory standard. The Council asked the Clerk to pursue the matter further by seeking the assistance of the Council's solicitor.

NEW LIBRARY / SCOUTS

19. The Chairman advised that a meeting had been arranged with representatives from the scouts in order to discuss the proposed new library. It was agreed that the Chairman, Cllr Craven and the Clerk would attend the meeting on behalf of the Council and report back.

UPDATE ON REVIEW OF EMAIL ADDRESSES AND WEBSITE

20. No update was reported but Cllr Harrison did agree to look at the email addresses of Councillors in a bid to get them working correctly.

STAFFING COMMITTEE

21. This item was deferred as the planned meeting of the Staffing Committee had not taken place.

VE DAY 75

22. Details had been circulated by the Clerk before the meeting about events to commemorate the 75th anniversary of D-Day. The Council asked the Clerk to contact the Clerk of Wigginton to see if some form of joint event should be planned. Such an event to include the local history group as well.

CHRISTMAS LIGHTS

23. The Chairman explained that the switching on of the Haxby lights had taken place and that the stall providing mince pies and mulled wine had received donations of just over £80.

RESOLVED to donate the monies raised of just over £80 to Haxby Helpers.

HAXBY UNITED CHARITIES – AFTERNOON TEA

24. The Chairman explained that helpers were required for forthcoming afternoon tea in January.

RURAL/MARKET TOWNS GROUP

25. Prior to the meeting the Clerk had circulated to councillors a brochure concerning a group being set up to represent rural/market towns. The cost of membership was £150. After discussion, the councillors agreed that membership of the group would serve no purpose.

WHITE ROSE UPDATE

26. The latest White Rose Update was **RECEIVED**.

CITIZENS ADVICE

27. The latest report from YLCA was **RECEIVED**.

AUDIT REPORT

28. The latest internal audit report was **RECEIVED**.

RECREATIONAL & OPEN SPACES COMMITTEE

29. The minutes of the meeting held on 18 November 2019 were **RECEIVED**.

COMMUNITY ASSETS COMMITTEE

30. The minutes of the meeting held on 18 November 2019 were **RECEIVED**.

PLANNING COMMITTEE

31. The minutes of the meeting held on 2 December 2019 were **RECEIVED**.

MATTERS FOR INCLUSION

32. The Chairman reminded Councillors that matters for inclusion on the agenda for the next Full Council meeting should be with the Clerk no later than 7 days prior to the meeting. (Standing Order 4.1)

The meeting closed at 8.52pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)