

MINUTES of the meeting of Haxby Town Council held on Monday 12 August 2019 in the Memorial Hall, Haxby, at 7.30 pm.

PRESENT

Cllr M Guilford (Chairman)	Cllr M Preston
Cllr M Harrison	Cllr I Craven
Cllr Richardson	Cllr N Wyatt
Cllr T Carmichael	Cllr P Acaster
Cllr D Rice	Cllr R Cousans
Cllr E Samuel	Mr M W Scott (Proper Officer)

In addition, Ward Councillor Edward Pearson was also present.

ABSENT

- 1 Apologies had previously been approved for Cllr S Newton and no other members were absent.

MINUTES OF FULL COUNCIL MEETING HELD ON 22 JULY 2019

2. **RESOLVED that the minutes of the meeting held on 22 July 2019 be confirmed as a true and accurate record and signed by the Chairman.**

DECLARATIONS OF INTEREST

3. None.

CHAIRMAN'S TRAINING COURSE ON CHAIRMANSHIP SKILLS

4. The Chairman explained that the Chairmanship Skills course he had recently attended had been a good, productive session. He explained that YLCA had updated their course since the previous one he attended a number of years ago.

At this stage Mark Scott and Edward Pearson were asked to leave the meeting room while item 5 was discussed. Cllr Rice took the minutes for item 5.

COMMUNICATIONS WITH YLCA AND REGULATORY BODIES

5. It was confirmed that the Monitoring Officer will come to the October meeting of Haxby Town Council regarding Code of Conduct for both councillors and employees.

Mark Scott and Edward Pearson then returned to the meeting room.

NEW COUNCILLORS

6. The 2 new Councillors, Thomas Carmichael and Peter Acaster, were then welcomed to the Council. It was agreed that Cllr Carmichael would represent Haxby Central Ward and would also sit on the Amenities Committee and that Cllr Acaster would represent Haxby East Ward and would sit on the Planning Committee.

CASH CHECK

7. Two Councillors had carried out a Cash Check on 5 August 2019 checking cash held, transfers between bank accounts and online direct payments and had found everything to be in order.

FINANCIAL STATEMENT – 31 JULY 2019

8.

Financial Statement for Haxby Town Council for July 2019

Details	Amount
<u>Receipts to 31 July 2019</u>	
Rent	520.00
Carnival	1419.50
Barclays Loyal Reward	4.75
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	1944.25

Payments to 31 July 2019

Haxby Memorial Hall - Rent	DP	304.00
North Yorkshire Pension Fund	DP	1589.76
HMRC	DP	1157.95
Npower	DD	511.00
Salaries	DP	4248.00
Dean Landscapes	DP	561.60
JSS PA Hire	DP	700.00
Geoff Newbold	DP	110.00
Annette Jackson	DP	80.00
Anita Thompson	DP	180.00
JSS PA Hire	DP	710.00
Barclays (Charges)	DP	23.72
P Fernandes	DP	100.00
Magic Hatter	DP	250.00

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R Fitch	DP	60.00
Minster Alarms	DP	136.80
Talk Talk	DD	27.00
Park Lane Services	DP	84.00
Park Lane Services	DP	216.00
Park Lane Services	DP	216.00
York City Council	DP	54.39
Yorkshire Internal Audit	106816	320.00
Hooks Removals	DP	96.00
Wigginton Recreational Hall	DP	300.00
Complete Business Solutions	DP	48.37
Yorkshire Water	DD	157.17
Barclaycard	DD	489.79

12731.55

Balance as at 30 June 2019	113103.61
Receipts	1944.25
	<hr/> 115047.86
Payments	12731.55
	<hr/> 102316.31

RESOLVED that the financial statement as at 31 July 2019 which detailed payments totalling £12731.55 inclusive of VAT be approved.

POLICE REPORT FOR THE MONTH OF JULY 2019

9. The police report for July 2019 had been circulated to Councillors before the meeting. The number of incidents reported were lower in July than the previous month. The Clerk also reported on an email received from the police concerning a report of someone last month brandishing a knife on Ethel Ward Playing Field. The report had said that a young male in had been spoken to by officers about the incident and had been advised about the dangers and consequences of carrying a knife. It also said that his school had been informed. The report ended by saying that the incident had nothing to do with the foreign exchange students who regularly visit the village.

The police report for the month of July 2019 was RECEIVED.

CO-OPTION OF NEW COUNCILLORS

10. The Chairman reminded Councillors of the need still to co-opt 2 new Councillors to Haxby Town Council.

FREEDOM OF HAXBY EVENT

11. The Chairman gave a brief report on the recent “Freedom of Haxby” event explaining that it had gone well and had been enjoyed by those who had attended. He gave special thanks to Cllr Samuel and to Mary Crawford for the contributions that they made on the evening.

COMMITTEES’ TERMS OF REFERENCE

12. Proposed “Terms of Reference” for the Staffing Committee and the Finance Working Group were discussed.
RESOLVED that the “Terms of Reference” for the Finance Working Group were approved.
RESOLVED that the “Terms of Reference” for the Staffing Committee were approved subject to one minor amendment.

STANDING ORDER REVIEW

13. The Chairman discussed the review of Standing Orders and went through salient points within the National Association of Local Council’s (NALC) Model Standing Orders particularly in respect of Section 1. The Chairman highlighted a few edits which needed to be made and these were agreed. He also explained that “Terms of Reference” were still required for the Planning Committee and the Amenities Committee.

YORK’S FLOOD ALLEVIATION SCHEME

14. The Clerk reported that he had spoken to Cllr Ian Cuthbertson following last month’s meeting and that he had informed him that Yorkshire Water were willing to come to Haxby to put on a display but would not attend a meeting where they would be simply questioned. The Clerk was then asked to see if a City of York Council representative would come to the village to talk to them about the Town’s drainage problems.

ROUGH SLEEPERS

15. The Clerk advised that an event had been organised for Tuesday 22nd October 2019 at the Wigginton Recreation Hall 7pm – 9pm about understanding and supporting homeless people.
RESOLVED that Cllrs Carmichael, Guilford and Samuel are to attend the event.

YLCA ANNUAL CONFERENCE

16. The Chairman informed the Council about YLCA's Annual Conference which is to take place on Friday 13th September 2019 at the Mercure Fairfield Manor Hotel, Shipton Road, Skelton. He then explained that a number of Councillors attended last year's event and had found it useful.
RESOLVED that Cllrs Guilford, Samuel, Craven and Carmichael will attend the event at a cost of £120 each.

WHITE ROSE UPDATE

17. The most recent issue of the White Rose update was received.

CEMETERY COMMITTEE

18. The minutes of the meeting held on 23 July 2019 were received.

AMENITIES COMMITTEE

19. The minutes of the meeting held on 29 July 2019 were received.

STAFFING COMMITTEE

20. The minutes of the meeting held on 30 July 2019 were received.

PLANNING COMMITTEE

21. The minutes of the meeting held on 5 August 2019 were received.

MATTERS FOR INCLUSION

22. The Chairman reminded Councillors that matters for inclusion on the agenda for the next Full Council meeting should be with the Clerk no later than 7 days prior to the meeting. (Standing Order 4.1)

The meeting closed at 8:30pm

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 Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)