

MINUTES of the extra- ordinary meeting of Haxby Town Council held on Thursday 19th March 2020 in the main hall of the Memorial Hall, Haxby, at 7.30pm.

PRESENT

Cllr M Guilford (Chairman)	Cllr I Craven
Cllr T Richardson	Cllr M Preston
Cllr T Carmichael	

APOLOGIES

1. Cllr M Harrison, Cllr N Wyatt, Cllr E Samuel and Cllr D Rice.

REASONS FOR ABSENCE APPROVED

2. Absences for Cllr M Harrison, Cllr N Wyatt, Cllr E Samuel and Cllr D Rice. were all approved as they were classed as vulnerable persons and were self isolating following government advice issued during the current COVID-19 pandemic crisis.

DECLARATIONS OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT.

3. None.

EMERGENCY MEASURES AS A RESULT OF THE COVID-19 PANDEMIC.

4. DELEGATED AUTHORITY

RESOLVED that under Section 101 of the Local Government Act 1972 that during those times when the council is not meeting the Clerk (or deputy in his absence) be given delegated authority from the Council to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable. The Clerk should consult with the Chairman and/or Vice-Chairman of the Council to assist his decision making, but the delegation will rest solely with the Clerk and/or his deputy.

RESOLVED that the Clerk will have a £1000 contingency fund for local emergency spending requirements.

COUNCIL OPERATIONS

As a result of the resolution to delegate authority to the Clerk and/or his deputy the following points were noted:

- That the council will not meet in session for some –as yet to be specified time frame – as per the advice of the government due to the current pandemic.

- That following this meeting all council sessions are to be cancelled and that the council will await to be advised, regarding the Annual Meeting of the Council, the May Full Council Meeting and the Annual Town Meeting, by NALC once the outcome of their discussions with parliament regarding mandated meetings have taken place. When notice is received the Clerk, in consultation with the Chairman and Vice-Chairman will inform the council as to when to expect the council to next meet.
- That the Clerk is to publish public notices widely within the village and on social media instructing the public to communicate with the council via telephone or electronic means rather than personal visits to the office.
- That the office is to be closed to anyone other than staff members except for essential business.

REMAING ITEMS FROM PUBLISHED AGENDA

- 5 All other non- critical agenda items were adjourned to the next council meeting in anticipation that regulations on virtual council meetings would be relaxed during the crisis.

The meeting closed at 7.40pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)