

MINUTES of the meeting of Haxby Town Council held on Monday 11th May 2020 by videoconferencing at 11.00am.

PRESENT

Cllr M Guilford (Chairman)	Cllr A Richardson
Cllr M Harrison	Cllr I Craven
Cllr E Samuel	Cllr N Wyatt
Cllr M Preston	Cllr D Rice
Mrs J Bell (Deputy Clerk)	Mr M W Scott (Clerk)

City of York Council's Richard Holland and Karen Heppenstall from consultants WSP were also present.

APOLOGIES

1. Cllr T Carmichael

REASONS FOR ABSENCE APPROVED

2. None.

MINUTES OF THE EXTRA-ORDINARY MEETING HELD ON 19 MARCH 2020

3. **RESOLVED that the minutes of the meeting held on 19 March 2020 were confirmed as a true and accurate record and signed by the Chairman.**

MINUTES OF FULL COUNCIL MEETING HELD ON 16 APRIL 2020

4. **RESOLVED that the minutes of the meeting held on 16 April 2020 were confirmed as a true and accurate record and signed by the Chairman.**

DECLARATIONS OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT.

5. None.

HAXBY STATION

6. The Chairman introduced Richard Holland, Transport Projects Manager, City of York Council and Karen Heppenstall from consultants WSP who had come to address councillors about plans to create a new railway station in Haxby. They explained that there was a very short time frame in which to apply for the monies and presented councillors with a map showing the proposed location of the station, platforms and car parking. They explained that the station was to be unmanned and would cost around £15m. They also explained that should their bid for monies be accepted the proposal would then go out for public consultation. They then took questions from councillors and noted councillor concerns over increased traffic through the village, a need for a 'joined up bus service' and a desire to have cheap station parking in order to avoid street parking.

COMMUNICATIONS WITH YLCA AND OTHER REGULATORY BODIES

7. The Chairman explained that recently he and the Clerk had communications with the Monitoring Officer, the Police and YLCA with regard to ongoing incidents within the Council and these would be discussed later in the meeting.

STANDING ORDERS

8. An exchange of emails between the Clerk and YLCA had previously been circulated amongst councillors prior to the meeting. The Chairman explained these and proposed a change to Standing Orders which had been recommended.
RESOLVED to change Standing Orders to include an item within 'Motions at a meeting that do not require notice' stating 'to allow the formation of a committee to handle open items from council sessions adjourned for any reason'.

COMMITTEE STRUCTURES

9. No decision was taken to rebalance committees at this stage.

STAFF APPRAISALS

10. The Chairman confirmed that staff appraisals had been completed.

CASH CHECK

11. The normal monthly cash check had not taken place due to restrictions put in place by the government and which related to social distancing measure as a result of the COVID-19 pandemic. Cllrs Rice and Harrison had however inspected certain documentation relating to the month of March and were presently awaiting similar documentation in respect of April.

FINANCIAL STATEMENT – APRIL 2020

12.

Details	Amount
<u>Receipts to 30 April 2020</u>	
Sarah Trivett	790.00
Barclays Interest	0.43
Carnival	518.44
City of York Council	10000.00
City of York Council	63500.00
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	74808.87

11 May 2020

Payments to 30 April 2020

Haxby Memorial Hall - Rent	DP	304.00
York Diocese	DP	162.50
North Yorkshire Pension Fund	DP	1589.78
HMRC	DP	1137.17
Npower	DD	511.00
Salaries	DP	4295.33
Green Thumb	DP	444.00
Barclays (Charges)	DP	8.63
Talk Talk	DD	27.00
R Fitch	DP	60.00
Barclaycard	DP	50.24
WJP Software	DP	703.80
Sports Turf Services	DP	570.00
Complete Business Solutions	DP	65.96
Business Steam	DD	0.00
Curry's / PC World	DP	0.00
HWYCA	DP	0.00
Complete Business Solutions	DP	0.00
City of York Council (Netherwindings)	DP	0.00
		9929.41
Balance as at 31 March 2020		103871.22
Receipts		74808.87
		178680.09
Payments		9929.41
Balance carried forward		168750.68

RESOLVED that the financial statement as at 30 April 2020 which detailed payments totalling £9929.41 inclusive of VAT be approved.

MONIES RECEIVED FROM CITY OF YORK COUNCIL

13. The Clerk advised that Haxby Town Council had received the sum of £10000 from City of York Council (CYC). He explained that his understanding was that the monies had been paid as a result of the COVID-19 pandemic and related to Ethel Ward Playing Field. He had however received no explanation from CYC. He explained that until further details were received the monies would be ring fenced.

YORKSHIRE LOCAL COUNCILS ASSOCIATION (YLCA)

14. **RESOLVED to pay the annual subscription of £1059 to YLCA.**

POLICE REPORT FOR APRIL 2020.

15. No police report had been received for April 2020 at the time of the meeting.

VIDEOCONFERENCE WITH LOCAL POLICE INSPECTOR.

16. The Chairman explained that a videoconference had recently taken place with Inspector Lee Pointon in order to discuss with him, and question him on, the policing of Haxby. He explained that it was apparent that the Inspector believed the amount of policing in Haxby was in effect more than the levels of reported crime would demand but that he too thought the numbers of police available to him was insufficient to enable the job to be done to the same standard as a number of years ago due to cuts in police numbers. It was also clear that the Town Council should raise the matter when the planned future meeting with the Chief Constable takes place.

ETHEL WARD PAVILION LEASE

17. The Clerk advised that following last month's decision to freeze the nursery rent for 2 months, he had contacted the owner who had expressed her delight at the decision.

AREA IN FRONT OF SAINSBURY'S

18. The Clerk advised that the work to resurface the parking area in front of Sainsbury's supermarket was due to start on Monday 18th May 2020.

RECENT EMAILS

19. Cllr Preston wished to voice his opinion on a series of email exchanges which all councillors had been party to. He wished to state his support for the Chairman and Clerk which was contrary to the emails and went as far as to request a vote of confidence in the Chairman. The Chairman thanked him for his support but thought that such a vote would not be appropriate. One councillor voiced their objection to Cllr Preston's comments.

MEMORIAL HALL CAR PARK

20. The Chairman explained that in his opinion the Memorial Hall Car Park should be made more available and put to better use in order to help members of the community during the current COVID-19 pandemic. He added that representatives from the Memorial Hall Trustees had been invited to join the meeting in order to discuss the matter but had declined stating that the car park needed to remain closed during the pandemic in case it was required in an emergency.

MANDATORY ITEMS FOR ANNUAL REVIEW

21. **RESOLVED** to form a working group to look at the mandatory annual reviews, which were due to be undertaken in line with Standing Orders. The working group to be made up of Cllr Guilford, Cllr Rice, Mr M Scott and Mrs J Bell.

WHITE ROSE UPDATES

22. The latest White Rose Updates were **RECEIVED**.

STAFFING COMMITTEE

23. The minutes of the meeting held on 17 April 2020 were **RECEIVED**.

PLANNING COMMITTEE

24. The minutes of the meeting held on 22 April 2020 were **RECEIVED**.

PLANNING COMMITTEE

25. The minutes of the meeting held on 4 May 2020 were **RECEIVED**.

MATTERS FOR INCLUSION

26. The Chairman reminded Councillors that matters for inclusion on the agenda for the next Full Council meeting should be with the Clerk no later than 7 days prior to the meeting. (Standing Order 4.1)

The meeting closed at 12.30pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)