

MINUTES of the Meeting of Haxby Town Council held on Monday 8 October 2018 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr M Crawford (Chairman)	Cllr M Guilford
	Cllr M Harrison	Cllr D Rice
	Cllr S Newton	Cllr I Craven
	Cllr T Richardson	Cllr N Wyatt
	Cllr D Harkess	Cllr R Cousins
	Mark Scott (Clerk)	

Also present were PCSO Andy Smith and City of York Councillor Ian Cuthbertson.

APOLOGIES

1. Apologies were received from Cllr D Lee, Cllr E Samuel, Cllr C Mulholland and Cllr M Preston.

MINUTES OF FULL COUNCIL MEETING

2. **RESOLVED** that the minutes of the meeting held on 10 September 2018 be confirmed as a true and accurate record and signed by the Chairman.

DECLARATIONS OF INTEREST

3. None

POLICE WARD REPORT FOR SEPTEMBER 2018

4. The Police report for September 2018 was **RECEIVED**. PCSO Andy Smith then gave an overview of policing initiatives taking place within the village targeting certain issues such as youths on motorbikes and cyclists with no lights. He added that should residents have any problems they should ring the police on 101. The situation regarding cold callers was also discussed where PCSO Smith explained that problems with cold callers should be reported to trading standards. He also explained that if Councillors require further information on any item on the police report then they should make the request through the Clerk for the extra information.

CASH CHECK

5. Two Councillors had carried out a Financial Cash Check on 1 October 2018, checking, cash held, transfers between bank accounts and online direct payments. Everything had been found to be in order.

FINANCIAL STATEMENT – SEPTEMBER 2018

6.

Financial Statement for Haxby Town Council for September 2018

Details		Amount
<u>Receipts to 30 September 2018</u>		
Sarah Trivett - Nursery Rent		520.00
Barclays Interest		45.64
Allotment Rents		17.50
City of York Council		60300.00
		<u>60883.14</u>
<u>Payments to 30 September 2018</u>		
Haxby Memorial Hall - Rent	DP	304.00
North Yorkshire Pension Fund	DP	1540.64
HMRC	DP	1113.44
Npower	DD	61.00
Cash - Petty Cash	106777	7.59
R Fitch	106778	60.00
Yorvik Electric	106779	126.65
Haxby & Wigginton History Society	106780	120.00
D Blissett & Som	106781	96.00
Lynda Starkey	106782	56.00
Yorkshire Water - Allotments	106783	7.37
Trevor Coates	106784	24.00
Trevor Coates	106785	192.00
Savills UK	106786	162.50
R Fitch	106787	60.00
All Design & Print	DP	96.00
JSS Audio	DP	1350.00
Yorkshire Water	DD	101.88
BT	DD	288.06
Haxby Memorial Hall - Gas	DP	35.36
Talk Talk	DD	23.31
Barclaycard	DD	44.95
Salaries	DP	4114.73
		<u>9985.48</u>

8 October 2018

Balance as at 31 August 2018	76048.91
Receipts	60883.14
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	136932.05
Payments	9985.48
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Balance carried forward	<u>126946.57</u>

RESOLVED that the financial statement as at 30 September 2018 which detailed payments totalling £9985.48 inclusive of VAT be approved.

BUDGET TO ACTUAL FIGURES AS AT 30 SEPTEMBER 2018

7. The budget to actual figures as at 30 September 2018 were **RECEIVED**.

FINANCE COMMITTEE

8. Cllr Harrison gave a report on the recent Finance Committee meeting. He explained that in order to start to piece together the budget for next year the Committee would need to know from Councillors and particularly the Amenities Committee, proposed areas of spending for 2019/2020.

BATTLE'S OVER

9. The Chairman updated Councillors about plans in place to commemorate 100 years since the end of WW1 and confirmed that a grant had been received of £120 from the Outlook in order to help with the event.

The Council then went on to discuss the Ward event taking place on Friday 19th October outside the Memorial Hall where members of Haxby Town Council will join Ward Councillors to read a list out of those who gave their lives during the war.

Finally the Remembrance Service which is to take place in St. Mary's Church on November 11th 2018 was discussed and it was agreed that 6 places should be reserved for those people attending the service on behalf of Haxby Town Council.

NEIGHBOURHOOD PLAN

10. Cllr Harrison explained that the pace of producing the Neighbourhood Plan was now accelerating and that a meeting with City of York Council was due to take place in order to see if they are on track with the plan.

HAXBY TRADERS ASSOCIATION - UPDATE

11. Cllr Crawford explained that she had attended the most recent meeting of the Haxby Traders Association. She explained that the meeting was well attended and that presently the Association is in the process of setting up a bank account. The Council agreed that they were happy with the initiative and asked the Clerk to speak to the gentleman behind the setting up of the group to advise the Council as to future meetings dates due to the fact that Cllr Wyatt was interested in attending.

LETTER TO GOVERNMENT CONCERNING FRACKING

12. The Clerk explained that letters concerning fracking had been sent to 2 Government Ministers, Claire Perry and James Brokenshire. He explained that he had also copied in the MP's for York and other interested parties. He added that as yet no response had been received from either of the 2 Ministers.

YORKSHIRE WATER – DRAINAGE ISSUES WITHIN THE VILLAGE

13. Cllr Richardson stated that he was still in the process of trying to get representatives from Yorkshire Water to come to Haxby Town Council to discuss drainage issues within the village.

YLCA HEALTH CHECK

14. The Clerk explained that documentation in respect of the Health Check had been sent to YLCA but that as yet no response had been received.

YLCA ANNUAL CONFERENCE

15. Cllr Guilford gave feedback on the YLCA annual conference that he, 4 other Councillors and the Clerk had recently attended. He said that the event had been good and that the training budget should be increased for next year in order to allow all Councillors to attend more training courses.

SOCIAL MEDIA POLICY

16. **RESOLVED that a Social Media policy is required and that the Clerk should contact YLCA for a template.**

MEMBERS REGISTER IF DISCLOSABLE INTERESTS

17. Following the YLCA annual conference the Clerk explained that all Councillors needed to update their Register of Interests. He explained that what they declare is up to them and that should advice be required they should approach the Monitoring Officer.

STAFFING COMMITTEE TERM OF REFERENCE

18. Cllr Crawford explained that the re-draft of the Staffing Committee's Terms of Reference had not been progressed since last month's meeting.

LIBRARY

19. The Clerk explained that details concerning a new library for Haxby should be available at the Council's November meeting.

PARISH COUNCIL'S MEETING WITH JULIAN STURDY MP

20. **RESOLVED that Cllrs Guilford and Richardson would attend the Parish Council's meeting with Julian Sturdy MP.**

WHITE ROSE UPDATE

21. No update received at the time of the meeting

AMENITIES COMMITTEE

22. The minutes of the meeting held on 17 September 2018 were received.

PLANNING COMMITTEE

23. The minutes of the meeting held on 1 October 2018 were received.

FINANCE COMMITTEE

24. The minutes of the meeting held on 1 October 2018 had not been issued prior to the meeting.

MATTERS FOR INCLUSION ON THE NEXT AGENDA

25. The Chairman reminded Councillors that matters for inclusion on the Agenda should be with the Clerk 7 days prior to the date of the meeting (Standing Order 4.1 as amended above).

The meeting closed at 8.53pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)

8 October 2018