

MINUTES of the Meeting of Haxby Town Council held on Monday 11 February 2019 in the Memorial Hall, Haxby, at 7.30 pm.

<u>PRESENT</u>	Cllr D Rice (Chairman)	Cllr D Lee
	Cllr D Harkess	Cllr E Samuel
	Cllr S Newton	Cllr I Craven
	Cllr T Richardson	Cllr N Wyatt
	Cllr M Preston	Cllr M Crawford
	Cllr M Guilford	Cllr C Mulholland
	Cllr R Cousins	Mark Scott (Clerk)

The Chairman of the Council, Cllr Crawford, was present at this meeting following a period off in respect of an ongoing illness. In order to ease her back in to her usual role this meeting was chaired by the Town Council's vice-chairman, Cllr D Rice.

APOLOGIES

1. Apologies were received from Cllr M Harrison.

MINUTES OF FULL COUNCIL MEETING

2. **RESOLVED that the minutes of the meeting held on 14 January 2019 be confirmed as a true and accurate record and signed by the Chairman.**

DECLARATIONS OF INTEREST

3. None

POLICE WARD REPORT FOR JANUARY 2019

4. The Police report for January 2019 was **RECEIVED.**

CASH CHECK

5. Two Councillors had carried out a Financial Cash Check on 4 February 2019, checking, cash held, transfers between bank accounts and online direct payments. Everything had been found to be in order.

FINANCIAL STATEMENT – JANUARY 2019

6.

Financial Statement for Haxby Town Council for January 2019

Details		Amount
<u>Receipts to 31 December 2018</u>		
Haxby Netball Levies		1100.00
Rent		1040.00
Community Photocopying		21.60
City of York Council		20848.91
Barclays Loyal Reward		3.18
Cemetery Committee - Admin Charges		165.60
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		23179.29
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<u>Payments to 31 January 2019</u>		
Haxby Memorial Hall - Rent	DP	304.00
North Yorkshire Pension Fund	DP	1540.64
HMRC	DP	1125.84
Npower	DD	61.00
Salaries	DP	4114.73
Talk Talk	DD	23.31
Mick Lambert	106800	550.00
Cash (Petty Cash)	106801	83.72
Yorkshire Internal Audit	106802	320.00
R Fitch	DP	60.00
Complete Business Solutions	DP	21.05
Complete Business Solutions	DP	49.62
Haxby & Wigginton Traders Association	DP	100.00
City of York Council	DP	54.39
Barclays (Charges)	DP	15.89
YLCA	DP	230.00
Sleightholm Landscapes	DP	852.00
York IT Services	DP	191.70
Helping Hand Company	DP	67.62
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		9765.51
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Balance as at 31 December 2018		78572.01

11 February 2019

Receipts	23179.29
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	101751.30
Payments	9765.51
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Balance carried forward	<u>91985.79</u>

RESOLVED that the financial statement as at 31 January 2019 which detailed payment totalling £9765.51 inclusive of VAT be approved.

COMMUNICATIONS WITH YLCA

7. The Clerk advised that he had just received back from YLCA the results of the "Health Check" carried out by YLCA on the processes and procedures of the Town Council. He explained that he had not had a chance to study it in depth at present but would forward copies of the report to members of the Standing Order Review working party.

SECTION 137 GRANT REQUESTS

8. **RESOLVED That the following Section 137 grant applications were approved:**
- **Haxby & Wigginton Youth and Community Association - £10000. Approved on the basis that the amount would be paid by 4 quarterly payments of £2500 subject to quarterly updates and on the basis that should these not be suitable funding could be withdrawn.**

COMMUNITY AWARDS

9. This item was carried forward to the March meeting as the gentleman who was going to attend to explain about it was unable to attend.

FREEDOM OF HAXBY

10. Three nominations for the "Freedom of Haxby" were presented to the Council for discussion and were all approved. The Clerk was asked to enquire of the nominees that they were willing to accept the award and to also enquire as to the availability of the Memorial Hall on Saturday August 3rd 2019.

LETTERS FROM A MEMBER OF THE PUBLIC

- 11 Letters received from a member of the public about the positioning of a new War Memorial on the village green and other matters were discussed by the Council. The Council believed that its decision to suggest that any new War Memorial be placed outside the Memorial Hall was correct as the Memorial Hall is registered as such. The Council stressed that at no time did it suggest or would have suggested, placing it in front of the Memorial Hall fire doors, which it had been accused of. The Clerk was asked to write to the resident to close the matter down and also explain that YLCA are currently carrying out a "Health Check" on all the Town Council's policies and procedures and that any recommendations which are made will be followed.

CEMETERY COMMITTEE

12. The minutes of the meeting held on 22 January 2019 were received.

AMENITIES COMMITTEE

13. The minutes of the meeting held on 28 January 2019 were received.

PLANNING COMMITTEE

14. The minutes of the meeting held on 4 February 2019 were received.

MATTERS FOR INCLUSION ON THE NEXT AGENDA

15. The Chairman reminded Councillors that matters for inclusion on the Agenda should be with the Clerk 7 days prior to the date of the meeting (Standing Order 4.1 as amended above).

The meeting closed at 8.45pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)