



HAXBY TOWN COUNCIL

Council Office, The Memorial Hall, The Village, Haxby, York
Tel: 01904 750378 Email: office@haxbytowncouncil.gov.uk

GRANT APPLICATION FORM For Local Clubs and Organisations

Please complete this form as clearly as possible and with any supporting information where necessary and return it to the above address. **Please also refer to the Terms and Conditions below.**

Name of the Club or Organisation:		
Charity Registration No. (if applicable)		
Chairman:	Secretary or Treasurer:	
Address:	Address:	
Telephone Number(s):	Telephone Number(s):	
Email address:	Email address:	
Purpose of the Club or Organisation:		
Purpose for which the Grant will be used: <i>(Use the Continuation Sheet if necessary)</i>		
Total cost of the Project: <i>(Itemise where possible and if necessary use the Continuation Sheet)</i>		
Amount of Grant requested:		
Details of any Grants awarded to your Club/Organisation by Haxby Town Council in the last five years:		
Do the majority of your members reside in Haxby? <i>(delete as appropriate)</i>	YES	NO
If NO – What percentage of your total membership are Haxby residents?	%	
<i>The Council may want to discuss your Application with your representatives so, please supply details of two representatives who will be willing to attend a meeting with nominated Councillors and Council Officers.</i>		
Representative 1.	Representative 2.	
Name:	Name:	
Address:	Address:	
Telephone No:	Telephone No:	
Form prepared by:	Sign:	Date:

Terms and Conditions:

- Applications for a Grant **MUST** be received before **30 November** or, it will **NOT** be considered.
- The payment of an awarded Grant will be made in the following Financial Year starting in April.
- The contribution of a Haxby Town Council Grant must be publically acknowledged by the club/organisation.
- Successful applicants **MUST** provide a timely and tangible feedback to Haxby Town Council of the 'What, How, Who and When' the Grant was spent, outlining the benefits to its members and/or other residents of the Haxby community.

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GRANT APPLICATION FORM
CONTINUATION SHEET