MINUTES of Haxby Town Council Community Assets Committee meeting held on Monday 20th July 2020 by videoconference at 10.30am.

PRESENT Cllr N Wyatt (Chairman) Cllr M Guilford Cllr T Carmichael Mr M W Scott (Clerk)

APOLOGIES

1. None

APPROVAL OF REASONS FOR ABSENCE

2. None.

## MINUTES

3. **RESOLVED that the minutes of the meeting held on 15th June 2020 be confirmed as a true and accurate record and signed by the Chairman.**

DECLARATIONS OF INTEREST

4. None.

## ETHEL WARD PAVILION

5. The Clerk explained that he had been advised by City of York Council that planning permission was going to be required for the proposed work on Ethel Ward pavilion and that he and the Chairman were currently preparing the documentation.

## HITCHING RAILS

6. The Clerk advised that the re-painting of the hitching rails had now been completed.

## VILLAGE WALK / INSPECTION

7. The Clerk advised that he had contacted the Ward Councillors who had advised that they would be happy to meet once lockdown rules had been eased. The committee asked the Clerk to chase up the Ward Councillors on this issue as lockdown was now being eased.

## CHRISTMAS TREE

8. The Clerk explained that he had been in touch with Brown’s Nurseries who had advised him that Wigginton Parish Council normally ordered a 15 foot Christmas tree at a cost of approximately £110 and that they install it for them.

 **RESOLVED that the Clerk is to order a Christmas tree of a similar size for Haxby**.

## RESURFACING THE PARKING AREA OUTSIDE THE RED LION

9. The Clerk reminded the committee that following last month’s discussion and subsequent resolution, the Town Council had now sanctioned the funds required to re-surface the parking area in front of the Red Lion public house. The sum for the re-surfacing being £4580. The committee were also reminded of a suggestion from ward councillor Ed Pearson at the Town Council meeting where he suggested that instead of re-surfacing the area it should instead be reverted back to grass with picnic tables on it. Prior to taking any decision the committee discussed Cllr Pearson’s idea but it was of the opinion that the village could not afford to lose 4 valuable parking bays.

 **RESOLVED to go ahead with the resurfacing of the area in front of the Red Lion public house at a cost of £4580 and that the area should be marked up with 4 parking bays.**

## OFFICE COMPUTER SYSTEM

10. Following on from last month’s discussion the Clerk provided the committee with a quote to upgrade the office computer system. He explained that the new system will allow staff to work from laptops with a cloud based server/backup facility so that all information can be accessed by staff remotely should they be in a position of having to work from home again. The quote had been provided by the Council’s IT service provider, York IT Services and was for £1032.72 inclusive of VAT.

 **RESOLVED to approve they upgrade of the office computer system at a cost of £1032.72 inclusive of VAT.**

## MATTERS FOR INCLUSION

11. Councillors were asked to submit any requests they felt needed to be addressed by the Committee, in writing to the Clerk for inclusion on the next agenda, 7 days prior to the date of the next meeting.

#  DATE OF NEXT MEETING

 12. The next meeting of the Community Assets Committee is to take place on Monday 17th August 2020 at 10.30am or 06.00pm should certain councillors have been called back in to work due to the easing of lockdown restrictions.

 Meeting closed at 11.00am

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Chairman

 **(These Minutes are displayed ‘unsigned’ and are subject to correction at**

 **the next Council meeting.)**