

MINUTES of the meeting of Haxby Town Council held on Monday 14<sup>th</sup> September 2020 by videoconferencing at 10.00am.

PRESENT

Cllr M Guilford (Chairman)	Cllr A Richardson
Cllr M Harrison	Cllr I Craven
Cllr T Carmichael	Cllr N Wyatt
Cllr D Rice	Mr M W Scott (Clerk)

In addition, 4 members of the public also logged into the meeting.

APOLOGIES

1. Cllr M Preston.

REASONS FOR ABSENCE APPROVED

2. None.

MINUTES OF THE MEETING HELD ON 10 AUGUST 2020

3. **RESOLVED** that the minutes of the meeting held on 10 August 2020 were confirmed as a true and accurate record and signed by the Chairman.

DECLARATIONS OF INTEREST MADE UNDER THE COUNCIL'S CODE OF CONDUCT.

4. None.

COMMUNICATIONS WITH YLCA AND OTHER REGULATORY BODIES

5. The Clerk advised that he had been in touch with the Monitoring Officer concerning the completion of "Register of Interests" forms and that he was awaiting a response.

INTERNAL CHECKS

6. Cllrs Rice and Harrison explained that internal checks had taken place.

FINANCIAL STATEMENT – AUGUST 2020

- 7.

Details	Amount
<u>Receipts to 31 August 2020</u>	
Sarah Trivett	520.00
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1040.00

Payments to 31 August 2020

Haxby Memorial Hall - Rent	DP	304.00
North Yorkshire Pension Fund	DP	1515.33
HMRC	DP	1105.50
Salaries	DP	4295.13
Talk Talk	DD	27.00
Barclays	DP	6.50
R Fitch	DP	60.00
Barclaycard	DD	234.90
City of York Council	DP	180.00
Dean Landscapes	DP	1093.61
Steve Calladene	DP	200.00
WJP Software	DP	907.20
Park Lane Services	DP	2658.00
Mark The Mole Man	DP	175.00
Smart Cleaning	DP	264.00
York IT	DP	900.00

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13926.17

Balance as at 31 July 2020	116203.24
Receipts	1040.00
	<hr/> 117243.24
Payments	13926.17
	<hr/> 103317.07

**RESOLVED that the financial statement as at 31st August 2020 which detailed payments totalling £13926.17 inclusive of VAT be approved.**

POLICE REPORT

8. No police report had been received for August 2020 at the time of the meeting. However, the Clerk did share with the Council historic figures relating to the number of calls made to the police's 101 service. These figures were thought flawed due to the many problems caused by calls which were failed to be answered.

14 September 2020

COUNCILLOR EMAIL ADDRESSES

9. All councillors present except one confirmed that their new email addresses were working properly. It was agreed that a meeting would be set up with the one councillor having problems in order to resolve the issues.

HAXBY TOWN COUNCIL BUSINESS CONTINUITY PLAN

10. **RESOLVED** to approve the draft Business Continuity Plan subject to a few minor amendments.

VJ DAY 75

11. Cllr Wyatt gave a verbal report on the recent VJ Day 75 commemoration. He described that the attendance of only 9 people as being disappointing.

TOWN CRIER

12. The Chairman explained that he and Cllr Rice had been piecing together a new edition of the Town Crier. He asked for Councillors to take a look at the draft copy and give feedback.

NEED TO CO-OPT NEW COUNCILLORS

13. The Chairman advised that posters had been put on notice boards and on Facebook asking for new Councillors. He also explained that a welcome pack would be put together for people who join the Council.

SPORTS WALL

14. The Council discussed a recommendation from the Recreational and Open Spaces Committee to resurface the area adjacent to the sports wall on Ethel Ward playing field. The Council thought the cost was too excessive and asked for the Committee to re-think how the existing surface could be replaced more cost effectively

ROLL OUT OF 5G

15. Due to technical difficulties hearing the Councillor proposing this item, it was carried it forward to the October meeting.

REQUEST FROM HAXBY TOWN FC

16. A request from Haxby Town FC to erect a secure storage area on to the side of the pavilion on Ethel Ward was discussed. The view of the Council was that the fence would look unsightly and that it would also enclose the area outside the existing fire escape. The Council decided that the football team should consider other methods of storage.

OFFICE SECURITY ARRANGEMENTS

17. It was agreed that the Clerk should explore the cost of a new stable type door for the inner door of the Haxby Town Council office and also the cost of moving the present alarm system. In addition the purchase of a smoke detector and a carbon monoxide should also be explored.

HAXBY LIBRARY

18. The current situation relating to a new library for Haxby was discussed. It was agreed that the Clerk should write to Ward Councillors for an update asking for a substantial reply within 7 days detailing the situation with regard to funding and locations being considered. It was also agreed that in the meantime a meeting should be set up with Explore to discuss the matter. Cllr Rice, Cllr Craven and Cllr Guilford are to represent the Council at that meeting.

GENERAL POWER OF COMPETENCE

19. The Chairman gave a brief description of the "General Power of Competence". A qualification that a Parish/Town Council can achieve in order to carry out far more activities than it normally can. He explained that in order to qualify, the Clerk has to be CiLCA qualified. It was agreed that the Clerk should be encouraged to gain this qualification.

RECREATIONAL & OPEN SPACES AND COMMUNITY ASSETS COMMITTEES

20. **RESOLVED that due to the current shortage of Councillors, the Recreational and Open Spaces Committee and the Community Assets Committee be allowed to hold joint meetings.**

WHITE ROSE UPDATES

21. The latest White Rose Updates were **RECEIVED**.

RECREATIONAL & OPEN SPACES COMMITTEE

22. The minutes of the meeting held on 17 August 2020 were **RECEIVED**.

COMMUNITY ASSETS COMMITTEE

23. The minutes of the meeting held on 17 August 2020 were **RECEIVED**.

CEMETERY COMMITTEE

24. The minutes of the meeting held on 11 August 2020 were **RECEIVED**.

PLANNING COMMITTEE

25. The minutes of the meeting held on 7 September 2020 were **RECEIVED**.

MATTERS FOR INCLUSION

26. The Chairman reminded Councillors that matters for inclusion on the agenda for the next Full Council meeting should be with the Clerk no later than 7 days prior to the meeting. (Standing Order 4.1)

The meeting closed at 11.45am

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Chairman

**(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)**