

MINUTES of the meeting of Haxby Town Council held on Monday 8th March 2021 by videoconferencing at 6.30pm.

PRESENT

Cllr M Guilford (Chairman)	Cllr A Richardson
Cllr M Harrison	Cllr I Craven
Cllr D Rice	Cllr G Cockburn
Cllr M Preston	Cllr L Beverley
Cllr T Carmichael	Cllr N Wyatt
Mr M W Scott (Clerk)	

In addition, 5 members of the public were also present.

APOLOGIES

1. Cllr E Pearson

REASONS FOR ABSENCE APPROVED

2. Cllr Pearson's reason for absence was **APPROVED**.

MINUTES OF THE MEETING HELD IN FEBRUARY 2021

3. **RESOLVED** that the minutes of the meeting held on 8th February 2021 were confirmed as a true and accurate record and signed by the Chairman.

DECLARATIONS OF INTEREST MADE UNDER THE COUNCIL'S CODE OF CONDUCT.

4. None

COMMUNICATIONS WITH YLCA AND OTHER REGULATORY BODIES

5. None

CASH CHECK

6. Cllrs Rice and Harrison explained that internal checks had taken place.

FINANCIAL STATEMENT – FEBRUARY 2021

7.

Receipts to 28 February 2021

L A Cuddy - Nursery Rent	1040.00
HMRC - VAT	800.77
Double Taxation	22266.45

24107.22
Payments to 28 February 2021

Haxby Memorial Hall - Rent	DP	304.00
North Yorkshire Pension Fund	DP	1557.02
HMRC	DP	1170.27
Salaries	DP	4387.20
Talk Talk	DD	29.00
Barclays	DP	6.50
R Fitch	DP	80.00
Barclaycard	DD	366.33
Park Lane Playgrounds	DP	84.00
Complete Business Solutions	DP	49.99
Yorkshire & Humberside Training	DP	400.00
Npower	DP	234.46
York CAB	DP	682.50
YLCA	DP	45.00
Mick Lambert	DP	185.00
Haxby & Wigginton Cemetery Committee	DP	840.00

10421.27

Balance as at 31st January 2021	108880.70
Receipts	24107.22
	<hr/> 132987.92
Payments	10421.27
	<hr/> 122566.65

8 March 2021

RESOLVED that the financial statement as at 28 February 2021 which detailed payments totalling £10421.27 inclusive of VAT be approved.

BUDGET MEETING

8. **RESOLVED that an extraordinary meeting of the Town Council was to take place on 22nd March 2021 at 6.30pm in order to finalise the budget for 2021-2022.**

POLICE REPORT

9. The police report had been sent out prior to the meeting and was **RECEIVED** by the Council.

COMPLAINT FROM A RESIDENT REGARDING CEMETERY

10. The Council heard a complaint from a resident whose property backs on to Haxby and Wigginton Cemetery. The resident was upset that work had been carried out on a large tree adjacent to his property with prior notification. He was also upset as the work on the tree had caused a large amount of debris to fall into his garden causing him 3 hours of work to tidy it up. The Council acknowledge the residents complaint and referred the matter on to the Cemetery Committee for resolution.

After this item, the gentleman who had made the complaint thanked the Council and left the meeting.

PERSONS WISHING TO BE CO-OPTED

11. Two of the members of public present introduced themselves to the Council and expressed their wish to join the Town Council.

EXCLUSION OF MEMEBERS OF THE PUBLIC AND THE PRESS

12. **RESOLVED that all members of the public present at the meeting be excluded.**

All remaining members of the public then left the meeting.

CO-OPTION OF NEW COUNCILLORS

13. **RESOLVED that Kate O'Sullivan and Elizabeth Shaw were unanimously elected on to Haxby Town Council.**

CITY OF YORK COUNCIL STANDARDS COMMITTEE

14. The Chairman advised that Cllr Mark Kelsey Waudby of Rawcliffe Parish Council had been elected on to the Joint Standards Committee as a parish council representative.

ETHEL WARD PLAYING FIELD SPORTS WALL

15. The Council heard from representatives of the Recreational and Open Spaces Committee about the resurfacing of the area on either side of the sports wall. They explained that after investigation, the committee was of the opinion that the best solution for improving the surface either side of the sports wall was to install an artificial surface at a cost of £18039 plus VAT. It was also explained that a grant from the Ward Committee of £9000 had been applied for and as such was requesting sanction of the remaining funds should the grant be awarded.
RESOLVED to approve the spending providing a grant of £9000 is received from the Ward Committee.

HAXBY TRADERS ASSOCIATION

16. The Chairman updated the Council on a meeting of the Haxby & Wigginton Traders' Association, which he had recently attended.

VILLAGE GREEN PLAQUE

17. The Clerk read out a request from a member of the public asking for permission to place a plaque at the base of a tree on the village green. The size and design of the plaque was explained and discussed.
RESOLVED that permission was granted providing that the tree concerned was the first one on the right-hand side of Miller's Fish and Chip Shop. The Clerk was to confirm this with the gentleman in question.

CODE OF CONDUCT

18. This item was carried forward.

RESIDENT CONCERNS

19. Two concerns from local residents were discussed.
- a. Oak Tree Lane
The Council were advised of a resident who had complained to City of York Council Planning Enforcement about noise from a nearby garage which she believed was being used for business purposes. City of York Council had responded in August of last year saying they would investigate but she has since heard nothing. The Clerk was asked to make the 3 Ward Councillors aware of the situation and chase up.

b. Haxby Hall

Following the granting of Planning Permission for the redevelopment of Haxby Hall, the Council had been approached by a concerned resident asking if the Town Council would oversee the redevelopment by setting up a steering group committee. In addition, Cllr Richardson stated that the Council could lodge a challenge to the planning approval.

The Clerk was asked to write to YLCA for advise on these two processes.

STANDING ORDERS AND TERMS OF REFERENCE

20. The Chairman explained that the Staffing Committee's Terms of Reference were in need of updating within Standing Orders and that he and the Clerk would liaise to do this. The Terms of Reference were also discussed in respect of the Planning Committee. After discussion it was agreed that the current Terms of Reference for the Planning Committee were adequate.

WEBSITE

21. The Council discussed the need to keep the new website up to date. It was agreed to speak to the newly appointed Councillors to see whether either of them would like to take up the role.

WIGGINTON PARISH COUNCIL

22. A discussion took place regarding the Town Council's relationship with Wigginton Parish Council. No action followed.

WHITE ROSE UPDATES

23. The latest White Rose Updates were **RECEIVED**.

RECREATIONAL AND OPEN SPACES AND COMMUNITY ASSETS COMMITTEE

24. The minutes of the meeting held on 15 February 2021 were **RECEIVED**.

PLANNING COMMITTEE

25. The minutes of the extraordinary meeting held on 15 February 2021 were **RECEIVED**.

CARNIVAL COMMITTEE

26. The minutes of the meeting held on 17 February 2021 were **RECEIVED**.

PLANNING COMMITTEE

27. The minutes of the meeting held on 1 March 2021 were **RECEIVED**.

MATTERS FOR INCLUSION

28. The Chairman reminded Councillors that matters for inclusion on the agenda for the next Full Council meeting should be with the Clerk no later than 7 days prior to the meeting. (Standing Order 9b)

The meeting closed at 8.35pm

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Chairman

(These Minutes are displayed 'unsigned' and are subject to correction at the next Council meeting.)